



**NATIONAL INSTITUTE FOR THE EMPOWERMENT OF PERSONS
WITH INTELLECTUAL DISABILITIES (DIVYANGJAN)
(Formerly National Institute for the Mentally Handicapped)**
Department of Empowerment of Persons with Disabilities (Divyangjan)
(Ministry of Social Justice & Empowerment, Government of India)
Manovikas Nagar, Secunderabad-500 009
(An ISO 9001:2015 Institution)



NIEPID/Pur.10(CRC Nellore)/2017-18/

12.02.2018

**SUB: TENDER DOCUMENT FOR PROCUREMENT OF OCCUPATIONAL THERAPY
MATERIALS- REG.**

TECHNICAL & FINANCIAL BID

You are requested to submit your offer as per our specification and terms and conditions as mentioned below:

S.No	Name	Measurement	Qt y	Brand	Rate for Each	GST For Each	Amount for Each	Total Amount
1	MATTRESS	6 FEET* 4FEET, 2 INCH THICKNESS	3					
2	SWING (FLAT FORM)	31 INCHES-LENGTH 31 INCHES WIDTH	1					
3	BOLSDTER SWING	9 INCHES DIAMETER- 36 INCH LENTH	1					
4	TRAMPOLINE	36 INCHES	1					
5	BASKET BALL WITH STAND	31"L x 27"W x 54"H	1					
6	MEDICINE BALL	3 KG	1					
7	THERAPY BALL (CANDO SENSI SADDLE ROLL)	60 CM	1					
8	projector CURTAIN		1					
9	TACTILE STIMULATION KIT	DIFFERENT TEXTURED MATERIALS	1					
10	SCOOTER BOARD	20 INCHES LENGTH- 14 INCHES WIDTH	1					
11	WEDGES	L-26 INCHES, W-22 INCHES	1					
12	BALANCE BOARD	28"L x 56"W x 7.5"H	1					
Total								

Terms & Conditions

1. The price should be quoted alongwith GST if any.
 2. The bids should be submitted on or before 05.03.2018 by 1500 hrs through e-procurement and date of opening 06.03.2018 at 1500 hrs.
 3. The technical bid and financial bid are required to be submitted together through e-procurement online under single bid system.
 4. The cost of the Earnest Money Deposit of Rs.4,000/- (Rupees Four Thousand Only) and Tender Fee Cost of Rs 500/- (Rupees Five Hundred Only) is to be transferred through RTGS to "NIEPID Institution, A/c No. 3631010100000025, IFSC Code – PUNB0453800, Punjab National Bank, Manovikasnagar, Secunderabad – 500 009 on or before opening of the tender. The details of UTR No. is required to be submitted online.
 5. The successful bidder shall have to deposit a performance security deposit @ 7% of the total value of the order in the form of Demand Draft/Bank Guarantee which should be valid for over and above two months of the warranty period of the goods/completion of work.
 6. The following documents will be checked for technical scrutiny :
 - a) Shall submit 03 similar work orders of the value of Rs 50,000/- and above for each order from different organizations executed in the last 03 years.
 - b) Shall have firm registration certificate (Attach copies).
 - c) Stamp & Signature of the agency on all the pages.
 - d) Acceptance certificate of technical and financial bid as per Annexure-1.
 - e) Details of EMD submitted.
 - f) Details of tender fee cost submitted.
 - g) GST/VAT/CST Certificate of the firm to be attached
 - h) PAN details to be attached
 - i) Indicate the technical specification.
- All the above documents are required alongwith the bid.
7. The price quoted by the tenderer should be firm and inclusive octroi, freight and forwarding charges, handling charges, loading insurance charges, any other tax/charges inclusive of VAT/GST. No tenderer shall be allowed to revise its original price.
 8. L1 will be decided based on the total value combined together.
 9. The material should conform to the specification given.
 10. Delivery should be made by you free of cartage at CRC Nellore.
 11. No advance payment will be made. However the payment will be made on inspection of materials to our satisfaction.
 12. The work should be completed within 45 days on receipt of the purchase order.
 13. Demurrage charges will be applicable for delayed supply.
 14. The decision of competent authority is final to accept or reject the Tender or relax the conditions of the tender.
 15. TDS will be deducted as per rules.

The tender has to be submitted through www.eprocure.gov.in/eprocure only. Select National Institute for the Mentally Handicapped as the organization and search for the above tender.

ACCEPTANCE CERTIFICATE

FOR TECHNICAL AND FINANCIAL BID

I.....(designation).....,of (Name of the Company)..... hereby accept the above mentioned Terms & Conditions for **Procurement of occupational therapy** at CRC Nellore.

Date:

Place:

Signature & Company Seal