

Form No.....

DIPLOMA IN SPECIAL EDUCATION (MENTAL RETARDATION) (D.ED.SE-MR)

(Two Academic Year Diploma Course Recognized by RCI, New Delhi)

APPLICATION FORM AND PROSPECTUS ACADEMIC YEAR 2018-20



**NATIONAL INSTITUTE FOR THE EMPOWERMENT OF PERSONS
WITH INTELLECTUAL DISABILITIES,
REGIONAL CENTER, KOLKATA**
(*Department of Empowerment of PWD, Ministry of Social Justice & Empowerment, Government of India*)
B.T. Road, Bonhooghly, Kolkata - 700 090

Telephone: 033-25311357/4222/4444

Email: niepidrck@gmail.com,

Website: www.niepid.nic.in

LAST DATE FOR RECEIPT OF COMPLETED APPLICATION FORM AT NIEPID, RC, KOLKATA IS 19. 05.18.

PRICE: For General/OBC : Rs. 225/- & For SC/ST/PH category : Rs.150/-

**Application form can be purchased through Demand Draft in favour of NIEPID Regional Centre,
payable at Kolkata or it may be transferred to the bank account as under:**

Name of the Bank: State Bank of India

Branch : NIOH, B.T. Rd;

Account No. : 53015297638;

IFS Code: SBIN0030468

**NATIONAL INSTITUTE FOR THE EMPOWEMENT OF PERSONS WITH
INTELLECTUAL DISABILITIES (DIVYANGJAN),
REGIONAL CENTER, KOLKATA**

1.0 INTRODUCTION

The National Institute for the Empowerment of Persons with Intellectual Disabilities (Divyangjan), Secunderabad formerly known as National Institute for the Mentally Handicapped is a registered society, established in the year 1984 as an autonomous body under the Department of Empowerment of Persons with Disabilities (Divyangjan), Ministry of Social Justice and Empowerment, Government of India. The institute is an apex body having tripartite functions of training, research and services in the field of Intellectual Disabilities in the country, NIEPID has regional centres at New Delhi/Noida, Navi Mumbai and Kolkata.

NIEPID Objectives :

- To create manpower and develop Human Resources for delivery of services to Persons with Mental Retardation.
- To identify, conduct and coordinate research in the area of Mental Retardation in the country.
- To develop appropriate models of care and rehabilitation for the Mentally Retarded Persons suitable to Indian culture.
 - To provide consultancy services to voluntary organizations in the area of Mental Retardation.
 - To serve as a documentation and information centre in the area of Mental Retardation.
 - To develop community-based rehabilitation services in the rural and low income, needy population.
- To undertake extension and outreach programmes in the field of Mental Retardation.

1.1 NIEPID REGIONAL CENTRE, KOLKATA

NIEPID Regional Centre, Kolkata was established in March, 1986 in the campus of National Institute for the Orthopedically Handicapped, Bonhooghly, B.T.Road, Kolkata- 700 090. The centre runs 3 long-term courses approved by RCI namely:

- B.Ed. Special Education (MR) B.Ed. Spl. Edu (MR)) (Two-year duration)
- Diploma in Education (Special Education) (MR) (D.Ed. S.E. (MR)) (Two-year duration)
- Diploma in Vocational Rehabilitation (D.V.R. (MR)) (One-year duration)

The centre conducts short term training programmes/ Seminars/ National Conferences for professionals and parents every year. There is a special clinic for early identification and intervention for overall development of the child at risk. Services in the areas of special education, vocational training and early intervention are provided in the centre. Placement of

students is allowed for undergraduate and postgraduate students from the areas related to the field of mental retardation. The centre conducts awareness camps and screening camps as a part of its extension and outreach activity. The centre also provides technical support to NGOs working in the field of mental retardation.

1.2 GENERAL OBJECTIVES OF THE COURSE

The Diploma course in Special Education aims to develop professionals for special education within a broad framework of education in the current millennium. The course will enable pre-service teachers to acquire knowledge, develop, competencies and practice skills to impart education to children with special needs. The general objective of the course is to prepare Special teachers at pre- primary (Nursery, Kindergarten etc) and primary (I to IV Lower primary and V to VII – Upper primary) levels to serve in the following setting:

- Special Schools
- Integrated / Inclusive setup
- Itinerant programme

2.0 KNOWLEDGE RELATED OBJECTIVES

To build adequate knowledge in the following areas:

- 1) Various aspects of disability, its impact and management.
- 2) Key aspects of education like goals, function, technology and emerging trends
- 3) Educational needs of the children with disability and their management
- 4) Details of planning and executing curricular and co-curricular activities.
- 5) Methods and techniques of teaching school subjects.
- 6) Various areas of child development and the relevant mental processes.

2.1 SKILL RELATED OBJECTIVE

To develop skills and competencies in the following areas:

- 1) Personal, professional and social competencies and skills required in teachers.
- 2) Subject teaching as per requirement
- 3) Development and adaptation of instructional materials
- 4) Evaluation of the students, teacher and the educational programme
- 5) Planning and executing lessons (Individualized group)
- 6) Classroom management techniques.
- 7) Individual and group parent interaction.

2.2 ATTITUDE RELATED OBJECTIVES

To develop desirable attitudes towards following issues:

- 1) Role and need of education in the modern world
- 2) Teaching profession and role of teachers in changing society
- 3) Guiding children and solving their academic / behavior problems.

3.0 JOB OPPORTUNITIES

On completion of the course, trainees can work as Special teachers at pre- primary (Nursery, Kindergarten etc) and primary (I to IV Lower primary and V to VII – Upper primary) levels to serve in the following setting:

- Special Schools
- Integrated / Inclusive setup
- Itinerant programme and CBR Programmes

4.0 ELIGIBILITY

Candidates who have passed 10+ 2 or HSC examination. Candidates passing with 50% marks are eligible for the course.

For Foreign Nationals:

15% of the total intake approved by the Council to be allocated as supernumerary seats for management quota for all the above said programmes at graduate levels.

15% of the total intake approved by the Council to be allocated as supernumerary seats for foreign/ NRI quota.

The fee structures for foreign students are as under.

(I) Fee for Indian national – at the existing fee rate.

(II) Foreign national from the SAARC and African countries – Five times of the existing fees.

(III) Foreign nationals outside the SAARC countries – Fifteen times of the existing fees

5.0 ADMISSION CRITERIA

Sl.No	Particular	Weightage
1	Weightage in the qualifying Examination a. 50% to less than 60% = 50 b. 60% to less than 75% = 55 c. 75% and above = 60	60
2	Participation in Sports Activities a. International Level=10, b. National Level=08, c. State Level=06 d. District Level =04	10
3	Applicant with Disability	10
4	Parents/Sibling of Children with Disability	05
5	Weightage, as may be determined by the Course Coordinator, to be awarded by admission committee	15
Total		100

5.1 SELECTION

Application for admission will be screened and short listed on the basis of three candidates per seat by the committee specially constituted for the purpose. Merit list will be prepared

based on the academic qualification, weightage given for having child/sibling with intellectual disabilities and interview. TA/DA will not be paid by the Institute for attending the interview. No candidate is allowed to change the course of study once admitted and if he/she is still desirous to join any course within the institute, the fee/deposits remitted to the institute shall be forfeited.

6.0 JOINING AND SUBMISSION OF CERTIFICATES

Selected candidates should join the course by the stipulated date. At the time of joining the course, the selected candidates will have to produce. (a) Undertaking to the effect that the admitted candidates will not discontinue the course and (b) Medical certificate of fitness from a Civil Surgeon / any Govt. hospital declaring the state of health.

7.0 NUMBER OF SEATS: As per RCI approval 25 seats only.

8.0 DURATION

The duration of the course will be 220 days consisting of 1320 hours each year thus having a total of 2640 hours for theory and practicum. (Two academic Year).

9.0 MEDIUM OF INSTRUCTION

Delivery of lectures will be in English & regional language. However, candidates will be allowed to write the final exam in Hindi, English and Telugu.

10.0 ATTENDANCE

Minimum attendance of **80%** is essential to be eligible for appearing for the examination. **10%** attendance may be considered in case of illness on production of proper medical certificate. **100%** of the practical work and assignments should be completed and certified by the respective faculty prior to the examination. However, the final decision of allowing for examination will be taken by the competent authority.

Any shortage of attendance will have to be made up before final examination by the student concerned and the institute does not take responsibility whatsoever in arranging theory and practical classes. The applications of these candidates with shortage of attendance will not be considered for issue of hall ticket to appear in examinations.

The institute reserves the right to cancel the admission if the candidate admitted is found to be habitually absent or is not putting up the required attendance or is not making significant improvement in studies or not taking interest in pursuing the course of study. The guidelines pertaining to the examination procedures prescribed by the Rehabilitation Council of India shall be adopted.

11.0 EXAMINATION

There will be two terms examinations at the end of each academic year, the trainees will appear in the final examination.

12.0 AWARD OF DIPLOMA

Based on the performance during the course and on the annual examination, the successful candidates will be awarded Diploma in Special Education (D.Ed.SE (MR)). Minimum marks of passing examinations will be 40% in each theory paper (internal and external separately) and practical paper will be 50% (internal and external separately). Candidates scoring 75% and above will be awarded the Diploma with Distinction.

13.0 FEES & OTHER DIPOSITS

Sl.No	Fees	Rupees	Deposit	Rupees
1	Tuition Fees	8,300.00 per year	Caution Deposit	1,500.00
2	Examination Fees	3,000.00	Library Deposit	2,000.00
3	Hostel Charges	6,000.00 per year	Hostel Deposit	1,500.00

The tuition and examination fee and other expenses will be charged from the students as and when revised by NIEPID authority and Rehabilitation Council of India (RCI), New Delhi. Deposits will be refundable after completion of the course to only those candidates who complete the entire course. In addition to the above quoted fees, any additional statutory fees required to be paid to respective University/Board will be collected from the students at a later stage as per statutory requirements.

The candidates once admitted in the course will not be allowed to leave under any circumstances. If the candidate desires to leave the course by any reason, the total fees and deposits paid by the candidates will be forfeited. The deposits paid will be returned to candidates only on successful completion of the course of the study and after final examination.

◆ Original certificates deposited will not be released during the course and students are advised to keep sufficient number of photo copies before submission of original certificates to office at the time of admission.

14.0 HOSTEL ACCOMODATION

Shared hostel accommodation to outstation candidates will be provided on nominal charge at NIEPID, RC, Kolkata subject to availability on first-come-first-served basis. The trainees will have to bear the expenses on food by joining a student's run mess.

15.0 DISCIPLINE

The candidates admitted should abide with discipline within the prescribed administrative regulations and also avail the hostel accommodation as provided. The candidates are expected to maintain decorum, decency and discipline throughout their pursuance of the course with the staff, faculty, co-students and other supporting staff. The hostellers should follow the prescribed rules and regulations. Any infringement of violence shall result in removal of the student from the hostel for the period as decided by the management of the

institute. Ragging is a crime prohibited under law. Anyone found indulging in the unethical act of ragging would be dealt with due legal procedures.

The filled in application form should be sent to.

**The Officer in Charge,
National Institute for the Empowerment of Persons with Intellectual Disabilities,
Regional Center
B.T.Road, Bonhooghly
Kolkata 700090**

**NATIONAL INSTITUTE FOR THE EMPOWERMENT OF PERSONS WITH INTELLECTUAL
DISABILITIES (DIVYANGJAN) REGIONAL CENTER, KOLKATA**

**APPLICATION FORM FOR ADMISSION TO
DIPLOMA IN SPECIAL EDUCATION (MENTAL RETARDATION) (D.ED SE-MR)
ACADEMIC SESSION 2018-20**

**LAST DATE FOR RECEIPT OF COMPLETED APPLICATION FORM AT NIEPID,
RC, KOLKATA IS 19. 05.18.**

Date of Counselling/ Interview: 06.06.2018

Affix recent
passport size
photograph

DD No _____ Date _____ Branch _____

NEFT : UTR No. _____ Date: _____

1. Name of the Applicant _____
2. Name of the Parent/Guardian _____
3. Date of Birth (dd/mm/yy) _____ Age in years and months _____
4. Gender: Male/Female/Others _____ Marital Status _____
5. Nationality _____ Domicile _____
6. Category: SC ST OBC PH Gen
7. Annual Family Income: (From all sources) _____
8. Address for _____

	Correspondence	Permanent
State		
Pin Code		
Telephone		
Email id		

9. Details of examinations passed:

Sl.No	Name of the Exam passed	Name of the board / University	Year of Passing	Total Marks	Marks Obtained	Percentage Obtained	Subject
1.	SSC/ Xth Std						
2	HSC/ XII th Std						
3	Any Other						

Declaration

I hereby declare that all the information provided by me in this application, to the best of my knowledge are true, complete and correct. If found incorrect or false my candidature may be treated as cancelled at any stage.

Applicant's Signature _____

Parent/Guardians Signature _____

Note: Self attested copy of Caste, domicile and income certificates, mark sheets etc should be enclosed with the application form.

Acknowledgement

Telephone: 03325311357/4222
Fax: 033 25311357

Form No. -----
website: www.niepid.nic.in
Email: niepidrc@gmail.com

**NATIONAL INSTITUTE FOR THE EMPOWERMENT OF PERSONS WITH INTELLECTUAL
DISABILITIES (DIVYANGJAN), REGIONAL CENTER, KOLKATA**

Received Application from _____ S/o.D/o.W/o. _____ for admission
to (Name of the course): _____ for the academic session 2018-20.

Date:

Receivers Signature

HEALTH STATUS DECLARATION

I hereby declare that I am / am not suffering with infectious diseases / chronic health problems / psychiatric problems / having pregnancy. In the event of my above health problems I am enclosing Medical Certificate issued authorized Medical Practitioner for my above health problems. I agree with the decision of NIEPID authorities that my admission is liable to cancelled if I am unable to complete the course requirement as prescribed norms of attendance or completion of assignments.

SIGNATURE OF APPLICANT

DECLARATION

(For SC/ST/OBC/PH students)

I Mr/Ms. _____
S/o,D/o.Shri _____ Aged _____ years
R/o _____ do hereby undertake that I am not drawing any
scholarship (SC/ST/OBC/PH) from any Government authority for my studies for the year
2018-2020. The annual income of my family is
Rs. _____ (Rupees _____)
per Annum as per the certificate of Mandal Revenue Officer / Tahsildar / Local authority
Attached.

Signature of the Parent

Signature of the Candidate

Date:

Place:

Witness:

1)

2)



**NATIONAL INSTITUTE FOR THE EMPOWERMENT OF PERSONS WITH
INTELELCTUAL DISABILITES (DIVYANGJAN)
Department of Empowerment of Persons with Disabilities
(Ministry of Social Justice & Empowerment, Govt. of India)
B.T.Road, Bonhooghly -700090**

UNDERTAKING BY THE CANDIDATE / STUDENT

1. I, _____ S/o. D/o.
Mr/Mrs/Ms _____ have carefully read
and fully understood the law prohibiting ragging and the directions of the Supreme Court and
Central / State Government in this regard.

2. I hereby undertake that:

- I will not indulge in any behaviour or act that may come under the definition of ragging.
- I will not participate in or bet or propagate ragging in any form,
- I will not hurt anyone physically or psychologically or cause any other harm.

3. I hereby agree that if found guilty of any aspect of ragging, I may be punished as per the
provisions of the regulations mentioned above and / or as per the law in force.

4. I hereby affirm that I have not been expelled or debarred from admission by any Institution
earlier.

Signed this _____ day of _____ month of _____ year.

Signature

Date:



**NATIONAL INSTITUTE FOR THE EMPOWERMENT OF PERSONS WITH
INTELELCTUAL DISABILITES (DIVYANGJAN)
Department of Empowerment of Persons with Disabilities
(Ministry of Social Justice & Empowerment, Govt. of India)
B.T.Road, Bonhooghly -700090**

UNDERTAKING BY PARENT / GUARDIAN

1. I, _____ F/o. M/o. G/o.
_____ have carefully understood
the law prohibiting ragging and the directions of the Supreme Court and the Central / State
Government in this regard on Curbing the Menace Of Ragging in Educational Institutions.
2. I assure you that my son/ daughter/ ward will not indulge in any act of ragging.
3. I hereby agree that if he / she is found guilty of any aspect of ragging, he / she may be
punished as per the provisions of the regulations mentioned above and / or as per the law in
force.

Signed this _____ day of _____ month of _____ year

Signature

Date:

Name:

Address:



**NATIONAL INSTITUTE FOR THE EMPOWERMENT OF PERSONS WITH
INTELELCTUAL DISABILITES (DIVYANGJAN)
Department of Empowerment of Persons with Disabilities
(Ministry of Social Justice & Empowerment, Govt. of India)
B.T.Road, Bonhooghly -700090**

UNDERTAKING BY THE CANDIDATE / STUDENT

1. I, _____ S/o, D/o, _____ have
carefully read and fully understood the following:

2. I hereby undertake that:

- I do not have any objection to be placed in various institutes in the field of disability rehabilitation in India, as part of the course curriculum.

Signed this _____ day of _____ month of _____ year

Date:

Signature of Father/Guardian

Name:

Address:



**NATIONAL INSTITUTE FOR THE EMPOWERMENT OF PERSONS WITH
INTELELCTUAL DISABILITES (DIVYANGJAN)
Department of Empowerment of Persons with Disabilities
(Ministry of Social Justice & Empowerment, Govt. of India)
B.T.Road, Bonhooghly -700090**

UNDERTAKING BY PARENT / GUARDIAN

1. I, _____ F/o, M/o, G/o _____ have
carefully read and fully understood the following:

2. I hereby assure that:

- I do not have any objection that my son / daughter to be placed in various Institutes in the field of disability rehabilitation in India, as part of the course curriculum.
- I do not have any objection that my son/daughter will also be placed in community work settings in the field of disability rehabilitation anywhere in India during the period of the course.

Signed this _____ day of _____ month of _____ year

Date:

Signature

Name:

Address: