

आवेदन पत्र एवं विवरणिका

डिप्लोमा इन वोकेशनल रिहैबिलिटेशन (मेंटल रिटार्डेशन)

शैक्षिक वर्ष 2018-19



राष्ट्रीय बौद्धिक दिव्यांगजन सशक्तिकरण संस्थान
(दिव्यांगजन सशक्तिकरण विभाग,
सामाजिक न्याय और अधिकारिता मंत्रालय, भारत सरकार)
मनोविकास नगर, सिकन्दराबाद, तेलंगाना - 500 009
(आई.एस.ओ. 9001: 2015 संस्थान)



दूरभाष: 27751741-45

ई-मेल: nimhacademics@gmail.com

फैक्स: 040-27750198

वेबसाइट : www.niepid.nic.in

भरे हुए आवेदन पत्र एन.आई.ई.पी.आई.डी. सिकन्दराबाद में प्राप्त करने की

अंतिम तिथि 19.05.2018

मूल्य: ₹.225/- सामान्य/अन्य पिछड़े वर्ग के लिए .

₹.150/- अनु.जाति/अनु.जनजाति/शारीरिक विकलांग वर्ग के लिए

NIEPID/ACD/ANX/2:A

Serial No. _____

APPLICATION FORM AND PROSPECTUS

DIPLOMA IN VOCATIONAL REHABILITATION (MENTAL RETARDATION)

ACADEMIC YEAR 2018-19



NATIONAL INSTITUTE FOR THE EMPOWERMENT OF PERSONS WITH INTELLECTUAL DISABILITIES (DIVYANGJAN)

(Department of Empowerment of Persons with Disabilities (Divyangjan)
Ministry of Social Justice & Empowerment, Government of India)

Manovikasnagar, Secunderabad – 500 009

(An ISO 9001:2008 certified Institute)



Telephone: 040 – 27751741 – 45,
Website: www.niepid.nic.in

Fax: 040-27750198
Email: nimhacademics@gmail.com

LAST DATE FOR RECEIPT OF COMPLETED APPLICATION FORM AT
NIEPID, SECUNDERABAD IS 19.05-2018

PRICE: Rs. 225/- for General/OBC/
Rs.150/- for SC/ST/PH category

NATIONAL INSTITUTE FOR THE EMPOWERMENT OF PERSONS WITH INTELLECTUAL DISABILITIES (DIVYANGJAN) SECUNDERABAD

1.0 ABOUT THE INSTITUTE:

The National Institute for the Empowerment of Persons with Intellectual Disabilities (Divyangjan), Secunderbad formerly known as National Institute for the Mentally Handicapped established in 1984 has so far trained more than **13,000** professionals and personnel in **07** different long-term programmes recognized by RCI and affiliated to different Universities. NIMH has organized many international and national conferences. In the continuous rehabilitation education programmes, more than one lakh rehabilitation and health professionals, personnel and government officials participated. It has a team of highly qualified faculty members and specialists of various disciplines who are engaged not only in these HRD activities but also in the research and development programmes, some of which are in collaboration with international organizations.

These objectives apart, NIEPID has developed service models and contributed very significantly in the dissemination and documentation. The performance in the extension and outreach programmes is excellence covering large areas across the country. It is a “Vision”, “Mission” and “Value” driven organization having work culture appropriate to higher education. The Institute is a “Learning Organization”. The Institute’s values extend to equal opportunity, participation of people and gender-just practices.

1.1 NATURE OF THE COURSE:

With increasing emphasis on productive and remunerative employment of persons with mental retardation, the institutions require trained human resources who can conduct vocational training programmes in a professional manner. Therefore, a composite course was envisaged with components from diverse fields of psychology, special education, engineering, social work, business management, accountancy and book-keeping.

The vocational instructor thus trained should be able to study the job market demands and accordingly undertake training of persons with mental retardation for gainful and remunerative production.

The Curriculum content envisaged in this course correlates to the Job market demands on one hand and conceptual understanding on the other. Therefore, with adequate theory inputs, having emphasis on practical and field placements in real or simulated environments, this course will train vocational instructors to provide services of vocational rehabilitation and adult independent living skills for persons with mental retardation. This is the first level basic course designed for service providers.

2.0 OBJECTIVES:

Overall aim of the course is to prepare a cadre of trained personnel to provide services in the area of vocational rehabilitation including adult independent skills in persons with mental retardation functioning at various levels to lead them towards independent life as far as possible.

2.1 SPECIFIC OBJECTIVES:

Acquire required knowledge on various aspects such as medical, psychological, educational, technology, community work and management related to vocational rehabilitation and adult independent living of persons with mental retardation.

Demonstrate skills to assess, plan, implement and evaluate vocational training programmes for persons with mental retardation individually and in groups, at various work settings.

Develop competences to contact employers, identify suitable jobs, prepare job analysis and learn possible trades in a professional manner so as to enable to train the persons with mental retardation in suitable jobs for placement.

Acquire the basic skills to prepare jigs and fixtures and transform the technical know-how to develop suitable adaptive devices and TLMs (Teaching Learning Materials) for vocational rehabilitation and adult independent living.

Demonstrate skills necessary for providing training to persons with mental retardation in adult living skills irrespective of their intellectual levels, in various environment such as home, community and work place.

3.0 JOB OPPORTUNITIES:

The successful candidates will be suitable for placement as vocational instructors. Job opportunities are predominantly available in voluntary organisations. It is estimated that out of 1000 special schools/Institutions for persons with mental retardation 60% of them have vocational training facilities. In recent years many vocational training cum group employment centres have been established in non-traditional vocations. Another recent trend has been to seek employment of persons with mental retardation in supported and open job situations. The vocational training and employment for persons with mental retardation is an emerging area having better prospects.

4.0 SCOPE:

Successful candidates of DVR (MR) course will have vocational openings as:

- Vocational instructor
- Placement officer
- Incharge of vocational and production centres
- Vocational counselor and guide
- Rehabilitation Assistant
- Job work trainer (job coach)

Further this is to inform that currently there are over twelve hundred special educational facilities in India run by non government organizations. These organizations need to extend vocational courses for the persons with mentally handicapped, they will be on constant search for qualified vocational instructors. There is also a great need of trained professionals to prepare accessible environment for the empowerment of persons with mental retardation. With the growing awareness about adequate training programmes for the persons with mental retardation and disabilities, there exists a vast potential of employment”.

5.0 ELIGIBILITY:

Minimum educational qualification for admission to the course will be the successful completion of Ten plus two (10+2) examination with minimum 50% of marks, of any State Board/Central Board/University. 5% relaxation will be considered for SC/ST Candidates.

For Foreign Nationals

1. 15% of the total intake approved by the Council to be allocated as supernumerary seats for management quota for all the above said programmes at graduate levels.
2. 15% of the total intake approved by the Council to be allocated as supernumerary seats for foreign/ NRI quota. The fee structures for foreign students are as under.
 - (I) Fee for Indian national – at the existing fee rate.
 - (II) Foreign national from the SAARC and African countries – Five times of the existing fees.
 - (III) Foreign nationals outside the SAARC countries – Fifteen times of the existing fees

6.0 ADMISSION CRITERIA

Sl.No.	Particular	Weightage
1	Weightage in the qualifying Examination a. 50% to less than 60% = 50 b. 60% to less than 75% = 55 c. 75% and above = 60	60
2	Participation in Sports Activities a. International Level=10, b. National Level=08, c. State Level=06 d. District Level =04	10
3	Applicant with Disability	10
4	Parents/Sibling of Children with Disability	05
5	Weightage, as may be determined by the Course Coordinator, to be awarded by admission committee	15
	Total	100

7.0 SELECTION:

Application for admission will be screened and short listed on the basis of three candidates per seat by a committee specially constituted for this purpose. Merit list based on the academic qualification as per the rules will be prepared. Final merit list will be prepared based on the scores obtained by the candidates on the basis of academic qualification and performance in the interview. TA/DA will not be paid by the institute for attending the interview. No candidate is allowed to change the course of study once admitted and if he/she is still desirous to joining any course within the Institute, the fee/ deposits remitted to the Institute shall be forfeited

8.0 JOINING AND SUBMISSION OF CERTIFICATES:

Selected candidates should join the course by the stipulated date. At the time of joining the course, the selected candidates will have to produce. a) Undertaking to the effect that the admitted candidates will not discontinue the course and b) Medical certificate of fitness from a Civil Surgeon declaring the state of health

HEALTH:

Candidates are required to declare their health status in the application in case of pregnancy, infectious diseases, chronic health problems or suffering from any psychiatric problem. If the candidate is unable to complete course requirement due to health problems then NIEPID reserves the right for termination from admission to DVR (MR) course.

9.0 NUMBER OF SEATS:

The total number of seats are “Twenty Five” (25). Reservation for SC/ST/OBC as per rules. The number of seats may increase based on the decision of RCI, New Delhi for supernumerary seats for OBC category.

10.0 DURATION:

Ten calendar months – 220 – working days, 7 hrs. Per day, 5 days a week.

This duration includes –	Teaching & Practicals	:	175 days
	Education tour	:	15 days
	Tests & examinations	:	30 days

Block placements for the trainees in other places while doing their practicals for a minimum of 30 days, 210 hours.

11.0 MEDIUM OF INSTRUCTION:

Delivery of lectures will be in English only. However, candidates will be allowed to write the Final Exam in Hindi, English or in the official Regional languages.

12.0 ATTENDANCE:

Minimum attendance 80% is essential to be eligible for appearing for the examination. 100% of the practical work and assignments should be completed and certified by the respective faculty prior to the examination.

Any shortage of attendance will have to be made up before the final examination by the student concerned and the institute does not take responsibility whatsoever in arranging theory and practical classes. The applications of those candidates with shortage of attendance will not be considered for issue of hall tickets to appear in examinations.

The Institute reserves the right to cancel the admission if the candidate admitted is found to be habitually absent or is not putting up the required attendance or is not making significant improvement in studies or not taking interest in pursuing the course of study.

The guidelines pertaining to the examination procedures prescribed by the Rehabilitation Council of India shall be adopted.

13.0 COURSE CONTENT:

The course has about 45% theory and 55% exposure on practicals. The curriculum content may be revised as per the directions of Rehabilitation Council of India. Currently the theory and practical papers covered are given below:

THEORY:

Paper – I	Mental Retardation, Therapeutics & First Aid.
Paper – II	Psychology applied to Vocational Training.
Paper – III	Special Education Related to adult Independent living.
Paper – IV	Vocational training And Placement aspects.
Paper – V	Science & Technology applied to Vocational Training.
Paper – VI	Community, Legal & Management aspects related to disability rehabilitation

PRACTICALS:

Paper – I	Individualized Vocational training Programme.
Paper – II	Group vocational training Programme.
Paper – III	Market Survey, Job analysis and Trades training.
Paper – IV	Development of Adaptive Devices and Teaching Learning Materials.

14.0 EXAMINATION:

There will be two term examinations, and at the end of the academic year, the trainees will appear in the final examination.

15.0 AWARD OF DIPLOMA:

Based on the performance during the course and on the annual examination, the successful candidates will be awarded Diploma in Vocational Rehabilitation (MR). Minimum marks for passing examinations will be 40% in each paper. Candidates scoring 70% and above will be awarded the Diploma with Distinction. Candidates will be deemed to have failed in the examination if they score less than 40% marks in each of the theory and practical papers.

A failed candidate when reappearing shall be re-examined in a specific paper of theory or practicals in which he/she has failed.

16.0 FACULTY:

Core faculty will be from NIEPID and competent guest faculty with experience will be arranged as per requirements of the topics given in the syllabus.

17.0 FEE & OTHER DEPOSITS:

	FEE	Rs.	DEPOSITS	Rs.
1	Tuition fee	7,500.00	Caution Deposit	1,500.00
2	Examination fee	2,500.00	Hostel Deposit	1,500.00
3	Hostel charges	6,000.00	Library Deposit	2,000.00

The tuition and examination fee and other expenses will be charged from the students as and when revised by NIEPID authority and Rehabilitation Council of India (RCI), New Delhi.

*** Deposits will be refundable after completion of the course to only those candidates who complete the entire course. In addition to the above quoted fees, any additional statutory fees required to be paid to respective University/Board will be collected from the students at a later stage as per statutory requirements.**

The candidates once admitted in the course will not be allowed to leave the course under any circumstances. If the candidate desires to leave the course by any reason, the total fees and deposits paid by the candidates will be forfeited, and any sum paid shall become recoverable. The deposits paid will be returned to candidates only on successful completion of the course of the study and after final examination.

♦ Original certificates deposited will not be released during the course and students are advised to keep sufficient number of photo copies before submission of original certificates to office at the time of admission

18.0 HOSTEL ACCOMMODATION:

Shared hostel accommodation to outstation candidates will be provided on nominal charge at NIEPID, Secunderabad subject to availability on first-come-first-served basis. The trainees will have to bear the expense on food.

19.0 DISCIPLINE:

The candidates admitted should abide with discipline within the prescribed administrative regulations and also avail the hostel accommodation as provided. The candidates are expected to maintain decorum, decency and discipline throughout their pursuance of the course with the staff, faculty, co-students and other supporting staff. The hostlers should follow the prescribed rules and regulations usage of cell phones during working hours are strictly prohibited. Any infringement or violation shall result in removal of the student from the hostel for a period as decided by the management of the Institute.

Ragging is a crime prohibited under law. Anyone found indulging in the unethical act of ragging will be isolated /punished by management and law enforcing authorities as the case may be.

The filled in application form should be sent to.

**Incharge, Academics
National Institute for the Empowerment of Persons with
Intellectual Disabilities (Divyangjan),
Manovikasnagar, Secunderabad – 500 009**

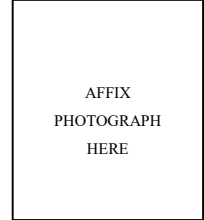
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NATIONAL INSTITUTE FOR THE EMPOWERMENT OF PERSONS WITH
INTELLECTUAL DISABILITIES (DIVYANGJAN)
MANOVIKASNAGAR, SECUNDERABAD – 500 009

Application Form for Admission into
DIPLOMA IN VOCATIONAL REHABILITATION (MR)
ACADEMIC SESSION 2018-19

APPLICATION FOR THE ADMISSION TO

1. Name of the Applicant _____
2. Name of the Parent/Guardian _____
3. Date of Birth(dd/mm/yy) _____ Age in years and months _____
4. Gender: Male/Female/Others _____ Marital Status _____
5. Nationality _____ Domicile _____
6. Category: SC ST OBC PH Gen
7. Annual Family Income: (From all sources) _____
8. Address for



	Correspondence	Permanent
State		
Pin Code		
Tel.No.		
Email.ID		

9. Details of examinations passed:

Sl.No.	Name of the exam passed	Name of the Board /University	Year of Passing	Total Marks	Marks obtained	Percentage obtained	Subject
1	SSC/Xth Std						
2	HSC/XII Std						
3	Any other						

Declaration:

I hereby declare that all the information provided by me in this application, to the best of my our knowledge are true, complete and correct . If found incorrect or false my candidature may be treated as cancelled at any stage.

Applicant's Signature _____ Parent/Guardians Signature _____

Note: Self attested copy of Caste, domicile and income certificates, mark sheets etc should be enclosed with the application form.

Acknowledgement

Form No.-----

Telephone: 040 – 27751741 – 45,
Email: nimhacademics@gmail.com

Fax: 040-27750198
website: www.nimhindia.gov.in

NATIONAL INSTITUTE FOR THE EMPOWERMENT OF PERSONS WITH
INTELLECTUAL DISABILITIES (DIVYANGJAN)
MANOVIKASNAGAR, SECUNDERABAD – 500 009

Received Application from _____ S/o.D/o.W/o. _____

For admission to (Name of the course): _____ for the academic session 2018-19.

Date:

Receivers Signature

DECLARATION

I hereby declare that the information given above is true and correct to the best of my knowledge and belief. I further declare that I shall abide by the rules and regulations of the Institute and training centre. I am aware that my admission will be cancelled in case the details furnished by me are proved to be wrong.

Date:

Signature of the Applicant

HEALTH STATUS DECLARATION

I hereby declare that I am / am not suffering with infectious diseases / chronic health problems / psychiatric problems / having pregnancy. In the event of my above health problems I am enclosing Medical Certificate issued authorized Medical Practitioner for my above health problems. I agree with the decision of NIEPID authorities that my admission is liable to cancelled if I am unable to complete the course requirement as prescribed norms of attendance or completion of assignments.

SIGNATURE OF APPLICANT

CATEGORY CERTIFICATE (i) SC/ST Candidates

This is to certify that Mr./Ms./Mrs. _____ son/daughter/wife of Shri _____ of Village _____ Town _____ District. _____ State/U.T. _____ belongs to _____ Caste which is recognized as Scheduled Caste/Scheduled Tribe under the Constitution (Scheduled Caste Part C States) Order 1951 read with the SC/ST list (Modification Order, 1956)

Mr./Ms./Mrs _____ and his/her family reside in Village/Town _____ District _____ State U.T. _____.

Signature of Tehsildar/Commissioner/District Magistrate)

Place : _____

Signature : _____

Date : _____

Seal/Stamp

CATEGORY CERTIFICATE

(ii) OBC candidates (only non-creamy layer)

This is to certify that Mr./Ms./Mrs. _____ son/daughter/wife
of Shri _____ of Village _____ Town
_____ District _____ State/U.T. _____ belongs
to _____ Caste who are eligible for availing the
benefits as per central list of 5 to 13 Cs/OBC as per Resolution No.12011/68/93-DCC(C) of
Ministry of Social Justice & Empowerment as modified from (Scheduled Caste Part C States)
Order 1951 read with the SC/ST list (Modification Order, 1956)

Mr./Ms./Mrs. _____ and his/her family reside in
Village/Town _____ District _____ State U.T. _____.

Signature of Tehsildar/Commissioner/District Magistrate)

Place : _____

Signature : _____

Date : _____

Seal/Stamp

DECLARATION

(For SC/ST/OBC/PH students)

I Mr/Ms. _____ S/o, D/o. Shri _____

Aged _____ years R/o _____ do hereby

undertake that I am not drawing any scholarship (SC/ST/OBC/PH) from any Government authority for my studies for the year 2018-19. The annual income of my family is Rs. _____

_____ (Rupees _____) per

Annun as per the certificate of Mandal Revenue Officer / Tahsildar / Local authority attached.

Signature of the Parent

Signature of the candidate

Date:

Place:

Witness: 1)

2)

**NATIONAL INSTITUTE FOR THE EMPOWERMENT OF PERSONS WITH
INTELLECTUAL DISABILITIES (DIVYANGJAN)**

(Department of Empowerment of Persons with Disabilities
Ministry of Social Justice & Empowerment, Govt. of India)
Manovikasnagar P.O., Secunderabad 500 009
(An ISO 9001:2015 Institution)



UNDERTAKING BY THE CANDIDATE / STUDENT

1. I, _____ S/o. D/o. Mr/Mrs/Ms _____

have carefully read and fully understood the law prohibiting ragging and the directions of the Supreme Court and Central / State Government in this regard.

2. I hereby undertake that:

- I will not indulge in any behaviour or act that may come under the definition of ragging.
- I will not participate in or bet or propagate ragging in any form,
- I will not hurt anyone physically or psychologically or cause any other harm.

3. I hereby agree that if found guilty of any aspect of ragging, I may be punished as per The provisions of the regulations mentioned above and / or as per the law in force.

4. I hereby affirm that I have not been expelled or debarred from admission by any Institution earlier.

Signed this _____ day of _____ month of _____ year

Signature

Date:

Name:

Address:

**NATIONAL INSTITUTE FOR THE EMPOWERMENT OF PERSONS WITH
INTELLECTUAL DISABILITIES (DIVYANGJAN)**

(Ministry of Social Justice & Empowerment, Govt. of India)

Manovikasnagar P.O., Secunderabad 500 009

(An ISO 9001:2015 Institution)



UNDERTAKING BY PARENT / GUARDIAN

1. I, _____

F/o. M/o. G/o. _____

have carefully understood the law prohibiting ragging and the directions of the Supreme Court and the Central / State Government in this regard on Curbing the Menace Of Ragging in Educational Institutions 2011.

2. I assure you that my son/ daughter/ ward will not indulge in any act of ragging.

3. I hereby agree that if he / she is found guilty of any aspect of ragging, he / she may be punished as per the provisions of the regulations mentioned above and / or as per the law in force.

Signed this _____ day of _____ month of _____ year

Signature

Date:

Name:

Address:

**NATIONAL INSTITUTE FOR THE EMPOWERMENT OF PERSONS WITH
INTELLECTUAL DISABILITIES (DIVYANGJAN), SECUNDERABAD**

UNDERTAKING BY THE CANDIDATE / STUDENT

1. I, _____ S/o, D/o, _____

have carefully read and fully understood the following:

2. I here by undertake that:

- I do not have any objection to be placed in various institutes in the field of disability rehabilitation in India, as part of the course curriculum.

Signed this _____ day of _____ month of _____ year

Date:

Signature

Name:

Address:

**NATIONAL INSTITUTE FOR THE EMPOWERMENT OF PERSONS WITH
INTELLECTUAL DISABILITIES (DIVYANGJAN), SECUNDERABAD**

UNDERTAKING BY PARENT / GUARDIAN

1. I, _____ F/o, M/o, G/o _____

have carefully read and fully understood the following:

2. I here by assure that:

- I do not have any objection that my son / daughter to be placed in various Institutes in the field of disability rehabilitation in India, as part of the course curriculum.
- I do not have any objection that my son/daughter will also placed in community work settings in the field of disability rehabilitation any where in India during the period of the course.

Signed this _____ day of _____ month of _____ year

Date:

Signature

Name:

Address:

