



**NATIONAL INSTITUTE FOR THE EMPOWERMENT OF PERSONS
WITH INTELLECTUAL DISABILITIES (DIVYANGJAN)**
Department of Empowerment of Persons with Disabilities (Divyangjan)
(Ministry of Social Justice & Empowerment, Government of India)
Manovikas Nagar, Secunderabad-500 009
(An ISO 9001:2008 Institution)



NIEPID/Pur.10(15)/2017-18/

12.10.2017

**SUB: TENDER DOCUMENT FOR “PROCUREMENT OF PSYCHOLOGICAL ASSESSMENT
TOOLS - REG.**

TECHNICAL BID

You are requested to submit your offer as per our specification and terms and conditions as mentioned below:

S. No	Description	Qty
1	Binet - Kamat Test of Intelligence (BKT)	20sets
2	Mallins Intelligence Scale for Indian Children (MISIC)	20 sets
3	Alaxender pass - along test (PAT)	10 sets

Terms & Conditions

1. The price quoted should be inclusive of all taxes.
2. The bids should be submitted in two bid system on or before 01.11.2017 by 1500 hrs through e-procurement and date of opening 02.11.2017 at 1500 hrs.
3. The technical bid and financial bid are required to be submitted separately through e-procurement online.
4. The cost of the Earnest Money Deposit of Rs.6000/- (Rupees Six Thousand Only) and Tender Fee Cost of Rs 1000/- (Rupees One Thousand Only) is to be the amount by transferred through RTGS to “NIEPID Institution, A/c No. 3631010100000025, IFSC Code – PUNB0453800, Punjab National Bank, Manovikasnagar, Secunderabad – 500 009 on or before opening of the tender. The details of UTR No. is required to be submitted online.
5. The successful bidder shall have to deposit a performance security deposit @ 7% of the total value of the order in the form of Demand Draft/Bank Guarantee which should be valid for over and above two months of completion of warranty period.

6. The following documents will be checked for technical scrutiny :

- a) Shall submit 03 similar work orders of the value of Rs 2 lakhs and above from different organizations executed in the last 03 years.
- b) Shall have firm registration certificate (Attach copies).
- c) Solvency Certificate from the bank for an amount of Rs 5.00 Lakhs which should not be older than 3 months as on last date of submission of tender document.
- d) IT returns of the company for last 3 years authorized by CA.
- e) Stamp & Signature of the agency on all the pages.
- f) Acceptance certificate of technical bid as per Annexure-1.
- g) Acceptance certificate of financial bid as per Annexure-2.
- h) Details of EMD submitted.
- i) Details of tender fee cost submitted.
- j) GST/VAT/CST Certificate of the firm to be attached
- k) PAN details to be attached
- l) Indicate the technical specification along with brand of items quoted. Submit the brochure if any.

All the above documents are required alongwith the technical bid.

7. The financial bids of only those agencies will be opened who are technically qualified.
8. The price quoted by the tenderer should be firm and inclusive octroi, freight and forwarding charges, handling charges, loading insurance charges, any other tax/charges inclusive of VAT/GST. No tenderer shall be allowed to revise its original price
9. The Company has to use all products / material of ISI mark or standard quality and specifications and brand name also to be mentioned.
10. Warranty period for the goods supplied should be clearly indicated.
11. No advance payment will be made. However the payment will be made on inspection of materials to our satisfaction.
12. The decision of competent authority is final to accept or reject the Tender.
13. TDS will be deducted as per rules.

The tender has to be submitted through www.eprocure.gov.in/eprocure only.

ACCEPTANCE CERTIFICATE

FOR TECHNICAL BID

I.....(designation).....,of (Name of the Company)..... hereby accept the above mentioned Terms & Conditions for **supply of Psychological Assessment Tools** at NIEPID, Secunderabad.

Date:

Place:

Signature & Company Seal

FINANCIAL BID

Financial Bid is required to be submitted in the following format in PDF format only.

S. No	Description	Qty	Rate for each	GST Tax	Total Amount
1	Binet - Kamat Test of Intelligence (BKT)	20sets	To be quoted only in financial bid		
2	Mallins Intelligence Scale for Indian Children (MISIC)	20 sets			
3	Alaxender pass - along test (PAT)	10 sets			

Tender Inviting Authority

ACCEPTANCE CERTIFICATE

FOR FINANCIAL BID

I.....(designation).....,of (Name of the Company)..... hereby accept the above mentioned Terms & Conditions for **supply of Psychological Assessment Tools** at NIEPID, Secunderabad.

Date:

Place:

Signature & Company Seal