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NATIONAL INSTITUTE FOR THE EMPOWERMENT OF PERSONS WITH INTELLECTUAL
DISABILITIES(DIVYANGJAN), SECUNDERABAD

Department of Empowerment of Persons with Disabilities
(Ministry of Social Justice & Empowerment, Govt. of India)
Manovikas Nagar P.O., Secunderabad 500 009, Telangana
An ISO 9001:2015 Certified Institution



NIEPID/DAIL/SENM/2023-24

1 December 2023

To
The Head of the Organization

Sir / Madam,

It is my pleasure to announce that our Institute will conduct 29th National Meet for the Special Employees* on 8th & 9th February, 2024 at NIEPID, Secunderabad. You are requested to recommend two names of Special Employees placed by your organization, after going through the footnotes given in the application form. The programme will be conducted through physical mode at NIEPID on 8th & 9th February, 2024.

I request you to send the filled in application forms to the Coordinator of this 29th Special Employees National Meet. Last date for receipt of filled in application is 25th December, 2023.

Looking forward to hear from you,

Yours faithfully,

(B.V.Ram Kumar)
Director

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29th SPECIAL EMPLOYEES NATIONAL MEET
8th & 9th February, 2024

National Institute for the Empowerment of Persons with Intellectual Disabilities (Divyangjan) (Formerly National Institute for the Mentally Handicapped) has been holding the National Meet for Special Employees since 1995. Around 100 Special Employees along with their facilitating organizations have been participating every year in this National Event.

This program gives an opportunity to the Adult persons with Intellectual Disabilities to meet at a common platform and share the views with each other and observe various modes of employment modalities and trades, which are being practiced in the country. To create enthusiasm, confidence and sportive spirit amongst persons with Intellectual Disabilities, the Special Employees National Meet focuses on:

- Live demonstration of the potentialities of persons with Intellectual Disabilities(Divyangjan)
- Competition to assess the speed and accuracy of their work
- Self-advocacy to give an opportunity to learn to speak about their abilities and rights in the society
- Cultural events to bring out their artistic talents

The Department of Adult Independent Living of NIEPID proposes the XXIX Special Employees National Meet on 8th & 9th February, 2024.

Apart from holding skill competitions, persons with Intellectual Disabilities can exhibit their products prepared on the spot. The earlier meets were successful as persons with Intellectual Disabilities were able to communicate effectively by introducing themselves and also describing the nature of the activities performed by them and the remuneration earned.

Objectives:

- To create awareness on the capabilities of persons with Intellectual Disabilities with an emphasis on their learning & working capacity
- To promote employment opportunities for persons with Intellectual Disabilities
- To develop the skills for self-advocacy amongst persons with Intellectual Disabilities
- To improve skills of the special employees by conducting group activities, self-advocacy and cultural programmes at International level.

Venue:

National Institute for the Empowerment of Persons with Intellectual Disabilities (Divyangjan),
Manovikas Nagar (PO) , Secunderabad – 500 009 (Telangana)

Number & Description of participants:

Maximum number – 150 (75 participants from Secunderabad / Hyderabad and 75 participants from remaining parts of the country)

Age: Minimum age above 18 years

Eligibility:

- Persons with Intellectual Disabilities who are on remunerative employment at least for one year and are continuing in the job till date.
- Preference will be given to those special employees who have not participated earlier in national meet of Special Employees.

Last date for receiving applications:

The last date for receipt of application is 25 December, 2023. Completed application form along with attested copy of medical certificate clearly mentioning IQ level should be sent to HoD, DAIL & Programme Coordinator, Department of Adult Independent Living, NIEPID, Manovikas Nagar (PO), Secunderabad – 500 009 (Telangana). For any enquiries and clarifications mail to dail2dailnimh@gmail.com or call at 040-27751741 Ext. 254 or 289.

Travelling allowance:

To and fro concessional 3rd AC fare / ordinary bus fare by the shortest route will be reimbursed to the participants and one escort per participant. Participants are expected to make their own arrangement for the journeys. The TA amount will be paid through online transfer. Hence, the parents are requested to submit their bank account details(Account Name, Account Number, Branch & IFSC code) along with application form.

Lodging and Boarding:

Shared accommodation (for outstation participants) and food for the Special Employees and their escorts shall be provided by NIEPID ON FREE OF COST from 7th February 2024 evening to morning of 10th February 2024.

Selection criteria:

Selection will be based on:

- Competencies obtained
- Remuneration earned per month
- Duration of gainful employment

About Hyderabad:

Hyderabad is a legendary city with 400 year old history, of the Splendour of Qutb Shahi and Asaf Jahi dynasties, Mughal grandeur, exotic contrasts and unrivalled attractions. Hyderabad offers a variety of tourist attractions ranging from Heritage monuments, Lakes and Parks, Gardens and Resorts, Museums to delectable cuisine and a delightful shopping experience. The city of Hyderabad is a shopper's delight. From the world famous pearls to traditional arts & crafts, from textiles of all modern brand names to ethnic wear, the city offers an astounding variety of shopping.

Located in the heart of the Deccan plateau, 1760 ft above the sea level, Hyderabad has an invigorating climate with awe inspiring prehistoric rocks and natural lakes, along with a variety of flora and fauna. The climate of Hyderabad remains fairly warm through most parts of the year. The temperature during winter is Max 32C and Min 22C.

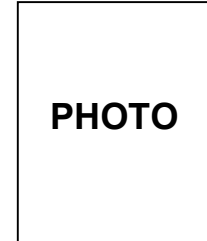
Important Dates:

Programme date(s) : 8th & 9th February, 2024

Last date for submission of Applications : 25th December 2023.



29th Special Employees National Meet
 8th & 9th February, 2024,
 Coordinator: Head, DAIL,
 Department of Adult Independent Living



Note: **Last date for submission of application is 25.12.2023**

DETAILS OF THE SPECIAL EMPLOYEE

1. **Name of the Special Employee** :
2. **Date of Birth/Age/Gender** :
3. **Level of Intellectual Disabilities** :
 (Please attach medical certificate clearly mentioning IQ level of Intellectual Disability)
4. **Address of the Special Employee** :
 (with phone no. and/or e-mail address Mandatory)
5. **Name & Address of employer** :
 (with phone no. and/or e-mail address)
6. **Name & Address of sponsoring organization** :
7. **Brief particulars about training undergone** :

Skills/trades learnt	Age at the time of admission	Training offered by teacher/job coach/supervisor/parent/vocational instructor (please mentioned)	Duration
Special School			
Pre-vocational			
Vocational			
On the job training			

8. **Whether self employed/employed in sheltered workshops/open/supported employment** :
9. **When payment started** :
10. **Employment site address** :
 (with phone / fax no.)
11. **Please describe type of work the Special Employee does by highlighting work activities involved in the job for example cutting, pasting etc. (Please enclose a 10 Min video clip (CD/DVD) depicting the work activities)** :

12. Monthly salary drawn by the Special Employee :

13. Relations with fellow employees :

14. The special talents and interests :

15. After joining the employment, improvement gained by the Special Employee:

- Safety skills Yes/No
- Regularity Yes/No
- Punctuality Yes/No
- Complying behavior Yes/No
- Task completion behavior Yes/No
- Interaction with co-worker Yes/No
- Interest to learn new tasks Yes/No
- Unsupervised task performance Yes/No
- Speed of work Yes/No
- Quality of work Yes/No
(To be filled in by the employer)

16. Functional Independence attained:

- a) Does he/she travel from home to work place independently Yes/No
- b) Does he/she maintain personal hygiene Yes/No
- c) Does he/she keep the personal things in order Yes/No
- d) Does he/she get ready to go to the work Place without reminder. Yes/No

17. Mention in details the above Employee's Participation in the previous National Meet for Special Employees, :

18. Brief sketch of the Special Employee :
With in 200 words (Attach separate sheets)

19. Vocational Trades: (Please mention the trade details) :

20. Signature of the Special Employee:

DECLARATION

This is to certify that Mr/Ms. _____ is working as _____

in _____ and is being sponsored for Special Employees National Meet

to be held at NIEPID, Secunderabad on 8th & 9th February, 2024. Accompanying escort

Mr/Ms. _____ will be fully responsible for his/her ward during the

period of travel as well as stay at NIEPID, Secunderabad.

(Signature of the parent/Guardian)

(Signature of the Employer with seal)

Note: Please use separate entry form for each special employee

- Preference will be given to the candidates who are gainfully employed in innovative work activities. In case, the job cannot be demonstrated, it can be displayed through CD/DVDs, photographs, models and finished products.
- You may demonstrate Innovative need/demand based services/occupations which have better scope for economic rehabilitation and independent living of persons with Intellectual Disabilities .
- Prizes shall be given for selected innovative work activities and need /demand based services/occupations.
- You may also display any adaptive devices/equipments/materials used in your organization for training and placement of Persons with Intellectual Disabilities. Prizes will be given for the selected equipments.
