



राष्ट्रीय बौद्धिक दिव्यांगजन सशक्तिकरण संस्थान क्षेत्रीय केंद्र नवी मुंबई



दिव्यांगजन सशक्तिकरण विभाग, सामाजिक न्याय एवं अधिकारिता मंत्रालय भारत सरकार
NATIONAL INSTITUTE FOR THE EMPOWERMENT OF
PERSONS WITH INTELLECTUAL DISABILITIES (DIVYANGJAN)

Regional Centre, Navi Mumbai
DEPwD, Ministry of Social Justice & Empowerment, Govt. of India

आवेदन पत्र एवं विवरणिका Application Form & Prospectus

व्यवसायिक पुनर्वास में डिप्लोमा (बौद्धिक दिव्यांगता)

Diploma in Vocational Rehabilitation (Intellectual Disabilities)

भारतीय पुनर्वास परिषद् नई दिल्ली से मान्यता प्राप्त एक वर्षीय डिप्लोमा पाठ्यक्रम
1 year Diploma Approved by the Rehabilitation Council of India, New Delhi



पता: प्लॉट संख्या 44 ए, सेक्टर 5, खारघर नवी मुंबई महाराष्ट्र- 410210

Address: Plot No. 44A, Sector 5, Kharghar, Navi Mumbai, Maharashtra-410210

दूरभाष/Phone: 022- 2774 6889; 27743983, 2774 3877

ईमेल/Email: niepidrcnm@gmail.com

वेबसाइट/Website: www.niepid.nic.in

व्यवसायिक पुनर्वास में डिप्लोमा (बौद्धिक दिव्यांगता)
**DIPLOMA IN VOCATIONAL REHABILITATION (INTELLECTUAL
DISABILITIES)**

भारतीय पुनर्वास परिषद् नई दिल्ली से मान्यता प्राप्त एक वर्षीय डिप्लोमा पाठ्यक्रम
1 year Diploma Approved by the Rehabilitation Council of India, New Delhi

शैक्षणिक वर्ष / Academic Year : 2023-24
माध्यम/ Medium : मराठी/ हिंदी/ English

आवेदन पत्र प्राप्त एवं जमा करने की अंतिम तिथि : 05.7.2023
Last date for sale and receipt of Application

छात्रावास सुविधा उपलब्ध है
HOSTEL FACILITY AVAILABLE

मूल्य/ PRICE

मूल्य रु 500/- सामान्य व अन्य पिछड़ा वर्ग के अभ्यर्थियों के लिए	Rs. 500/- for General/OBC category candidates
मूल्य रु 350/- अनु. जाति/अनु. जनजाति/ आर्थिक रूप से कमजोर (ई.डब्लू.एस.) वर्ग के अभ्यर्थियों के लिए	Rs. 350/ for SC/ST/EWS category candidates
दिव्यांग अभ्यर्थियों के लिए निःशुल्क है	Exempted for PwDs

आवेदन शुल्क डिमांड ड्राफ्ट के माध्यम से जमा करना होगा जो कि
“Officer Incharge, NIEPID RC Navi Mumbai” के नाम से देय होगा
Application Form Fee to be paid only through Demand Draft in favor of
“Officer Incharge, NIEPID RC Navi Mumbai” payable at Navi Mumbai

DIPLOMA IN VOCATIONAL REHABILITATION (INTELLECTUAL DISABILITIES)

PROSPECTUS

1.0 ABOUT THE INSTITUTE:

The National Institute for the Empowerment of Persons with Intellectual Disabilities (Divyangjan), Secunderabad formerly known as National Institute for the Mentally Handicapped established in 1984 has so far trained more than 15,000 professionals and personnel in 07 different long-term programmes recognized by RCI and affiliated to different Universities. NIEPID has organized many international and national conferences. In the continuous rehabilitation education programmes, more than one lakh rehabilitation and health professionals, personnel and government officials participated. It has a team of highly qualified faculty members and specialists of various disciplines who are engaged not only in these HRD activities but also in the research and development programmes, some of which are in collaboration with international organizations.

These objectives apart, NIEPID has developed service models and contributed very significantly in the dissemination and documentation. The performance in the extension and outreach programmes is excellence covering large areas across the country. It is a "Vision", "Mission" and "Value" driven organization having work culture appropriate to higher education. The Institute is a "Learning Organization". The Institute's values extend to equal opportunity, participation of people and gender-just practices.

The NIEPID Regional Centre at Mumbai was established in 1987 and has under its jurisdiction the States of Maharashtra, Gujarat, Madhya Pradesh, Rajasthan, Goa and the Union Territories of Diu, Daman and Dadra & Nagar Haveli. The activities of the NIEPID RC, Navi Mumbai are conducted in close collaboration with the State Government as well as Non-Governmental Organizations.

The NIEPID Regional Centre, Navi Mumbai conducts the following activities

1.1 LONG TERM PROGRAMMES:-

NIEPID RC Navi Mumbai offers 3 diploma, 1 UG and 1 PG level programs as mentioned below:

- a) Diploma in Special Education (Intellectual & Developmental Disabilities): for 2 Years
- b) Diploma in Early Childhood Special Education (Intellectual Disabilities): for 1 Year
- c) Diploma in Vocational Rehabilitation (Intellectual Disabilities): for 1 Year
- d) B.Ed. in Special Education (Intellectual Disability): for 2 Years, affiliated to University of Mumbai and recognized by RCI, Govt. of India.
- e) M.Ed. in Special Education (Intellectual Disability): for 2 Years, affiliated to University of Mumbai and recognized by RCI, Govt. of India.

All courses are recognized by RCI, Govt., of India.

1.2 SHORT TERM PROGRAMMES:

Various training programmes, Workshops, Seminars and Diagnostic Camps are conducted in the field of Intellectual Disabilities by NIEPID Regional Centre Navi Mumbai in the States of Maharashtra, Gujarat, Madhya Pradesh, Rajasthan, Goa and Union Territories of Diu, Daman and Dadra & Nagar Haveli.

1.3 SERVICE ACTIVITIES:

Services in Assessment and Intervention are provided at the NIEPID RC, Navi Mumbai for persons with Intellectual Disabilities in the areas of Special Education, Psychology, Occupational Therapy, Physiotherapy, Speech and Audiology, Skill training, etc. Family cottage services are available for persons coming from outstation.

2.0 NATURE OF THE COURSE:

With increasing emphasis on productive and remunerative employment of persons with Intellectual Disabilities, the institutions require trained human resources who can conduct vocational training programmes in a professional manner. Therefore, a composite course was envisaged with components from diverse fields of psychology, special education, engineering, social work, business management, accountancy and book-keeping.

The vocational instructor thus trained should be able to study the job market demands and accordingly undertake training of persons with Intellectual Disabilities for gainful and remunerative production.

The Curriculum content envisaged in this course correlates to the Job market demands on one hand and conceptual understanding on the other. Therefore, with adequate theory inputs, having emphasis on practical and field placements in real or simulated environments, this course will train vocational instructors to provide services of vocational rehabilitation and adult independent living skills for persons with Intellectual Disabilities. This is the first level basic course designed for service providers.

2.1 OBJECTIVES:

Overall aim of the course is to prepare a cadre of trained personnel to provide services in the area of vocational rehabilitation including adult independent skills in persons with Intellectual Disabilities functioning at various levels to lead them towards independent life as far as possible.

SPECIFIC OBJECTIVES:

- a. Acquire required knowledge on various aspects such as medical, psychological, educational, technology, community work and management related to vocational rehabilitation and adult independent living of persons with Intellectual Disabilities.
- b. Demonstrate skills to assess, plan, implement and evaluate vocational training programmes for persons with Intellectual Disabilities individually and in groups, at various work settings.
- c. Develop competences to contact employers, identify suitable jobs, prepare job analysis and learn possible trades in a professional manner so as to enable to train the persons with Intellectual Disabilities in suitable jobs for placement.
- d. Acquire the basic skills to prepare jigs and fixtures and transform the technical know-how to develop suitable adaptive devices and TLMs (Teaching Learning Materials) for vocational rehabilitation and adult independent living.

- e. Demonstrate skills necessary for providing training to persons with Intellectual Disabilities in adult living skills irrespective of their intellectual levels, in various environment such as home, community and work place.

3.0 JOB OPPORTUNITIES:

The successful candidates will be suitable for placement as vocational instructors. Job opportunities are predominantly available in voluntary organisations. It is estimated that out of 1000 special schools/Institutions for persons with Intellectual Disabilities 60% of them have vocational training facilities. In recent years many vocational training cum group employment centres have been established in non-traditional vocations. Another recent trend has been to seek employment of persons with Intellectual Disabilities in supported and open job situations. The vocational training and employment for persons with Intellectual Disabilities is an emerging area having better prospects.

4.0 SCOPE:

Successful candidates of DVR (ID) course will have vocational openings as:

- Vocational instructor
- Placement officer
- Incharge of vocational and production centres
- Vocational counselor and guide
- Rehabilitation Assistant
- Job work trainer (job coach)

Further this is to inform that currently there are over twelve hundred special educational facilities in India run by non government organizations. These organizations need to extend vocational courses for the persons with intellectual disabilities; they will be on constant search for qualified vocational instructors. There is also a great need of trained professionals to prepare accessible environment for the empowerment of persons with Intellectual Disabilities. With the growing awareness about adequate training programmes for the persons with Intellectual Disabilities, there exists a vast potential of employment”.

5.0 ELIGIBILITY:

Minimum educational qualification for admission to the course will be the successful completion of Ten plus two (10+2) examination with minimum 50% of marks, of any State Board/Central Board/University. 5% relaxation will be considered for SC/ST Candidates.

For Foreign Nationals

1. 15% of the total intake approved by the Council to be allocated as supernumerary seats for management quota for all the above said programmes at graduate levels.
2. 15% of the total intake approved by the Council to be allocated as supernumerary seats for foreign/ NRI quota. The fee structures for foreign students are as under.
 - (I) Fee for Indian national – at the existing fee rate.
 - (II) Foreign national from the SAARC and African countries – Five times of the existing fees.
 - (III) Foreign nationals outside the SAARC countries – Fifteen times of the existing fees

6.0 ADMISSION CRITERIA

Merit based selection as per the guidelines of Rehabilitation Council of India, New Delhi.

7.0 SELECTION:

No candidate is allowed to change the course of study and centre once admitted and if he/she is still desirous to joining any course within the Institute or at any other place, the fee/ deposits remitted to the Institute shall be forfeited.

8.0 JOINING AND SUBMISSION OF CERTIFICATES:

Selected candidates should join the course by the stipulated date. At the time of joining the course, the selected candidates will have to produce. a) Undertaking to the effect that the admitted candidates will not discontinue the course and b) Medical certificate of fitness from a Civil Surgeon declaring the state of health.

Health:

Candidates are required to declare their health status in the application in case of pregnancy, infectious diseases, chronic health problems or suffering from any psychiatric problem. If the candidate is unable to complete course requirement due to health problems then NIEPID RC Navi Mumbai reserves the right for termination from admission to DVR (ID) course.

9.0 NUMBER OF SEATS:

The total number of seats are "Twenty five" (25). Reservation for SC/ST/OBC/EWS as per rules. Number of seats may increase based on the decision of RCI, New Delhi for supernumerary seats for OBC category.

10.0. DURATION OF THE COURSE:

One academic year i.e., ten calendar months comprising of 220 working days, 8 hours per day, 5 days a week. There will be an internship of 3 months duration, subject to instructions from RCI.

11.0 MEDIUM OF INSTRUCTION:

Delivery of lectures will be in Hindi/English only. However, candidates will be allowed to write the final exam in Hindi, English or in the official regional languages.

12.0. ATTENDANCE:

Minimum attendance 80% is essential to be eligible for appearing for the examination. 100% of the practical work and assignments should be completed and certified by the respective staff prior to the examination.

Any shortage of attendance will have to be made up before the final examination by the student concerned and the institute does not take responsibility whatsoever in arranging theory and practical classes. The applications of those candidates with shortage of attendance will not be considered for issue of hall tickets to appear in examinations.

The Institute reserves the right to cancel the admission if the candidate admitted is found to be habitually absent or is not putting up the required attendance or is not making significant improvement in studies or not taking interest in pursuing the course of study.

The guidelines pertaining to the examination procedures prescribed by the Rehabilitation Council of India shall be adopted.

13.0 COURSE CONTENT:

The course has about 45% theory and 55% exposure on practicals. The curriculum content may be revised as per the directions of Rehabilitation Council of India. Currently the theory and practical papers covered are given below:

THEORY:

Paper – I	Mental Retardation, Therapeutics & First Aid.
Paper – II	Psychology applied to Vocational Training.
Paper – III	Special Education Related to adult Independent living.
Paper – IV	Vocational training And Placement aspects.
Paper – V	Science & Technology applied to Vocational Training.
Paper – VI	Community, Legal & Management aspects related to disability rehabilitation

PRACTICALS:

Paper – I	Individualized Vocational training Programme.
Paper – II	Group vocational training Programme.
Paper – III	Market Survey, Job analysis and Trades training.
Paper – IV	Development of Adaptive Devices and Teaching Learning Materials.

14.0 Examination

Examination will be conducted in English/Regional language. Minimum passing marks will be 50% in each theory and practical paper. RCI Scheme of Examination will be followed for conducting the examinations.

15.0 AWARD OF DIPLOMA:

Based on the performance during the course and on the annual examination, the successful candidates will be awarded Diploma in Vocational Rehabilitation (ID). Minimum marks for passing examinations will be 40% in each paper. Candidates will be deemed to have failed in the examination if they score less than 40% marks in each of the theory and practical papers.

A failed candidate when reappearing shall be re-examined in a specific paper of theory or practicals in which he/she has failed.

16.0 FACULTY:

Core faculty will be from NIEPID, Navi Mumbai and competent guest faculty with experience will be arranged as per requirements of the topics given in the syllabus.

17.0 FEE & OTHER DEPOSITS:

The fee will be charged as follows:

Sr. No.	Particulars	Amount (Rs.)
01	Tuition Fee	10,500/-
02	Caution Deposit (<i>Refundable on completion of the Course</i>)	1,500/-
03	Library Deposit (<i>Refundable on completion of the Course</i>)	2,000/-
	A. Total	14,000/-
05	Hostel charges (<i>per year</i>)	7,500/-
06	Hostel Deposit (<i>Refundable on completion of the Course</i>)	1,500/-
	B. Total	9,000/-
	Grand Total (A+B)	23,000/-

The tuition and examination fee and other expenses will be charged from the students as and/or when revised by NIEPID authority and Rehabilitation Council of India (RCI), New Delhi.

The tuition fee is waived off for PwD candidates. Deposits will be refundable after completion of the course to only those candidates who complete the entire course. In addition to the above quoted fees, any additional statutory fees required to be paid to respective University/Board will be collected from the students at a later stage as per statutory requirements.

The candidates once admitted in the course will not be allowed to leave the course under any circumstances. If the candidate desires to leave the course by any reason, the total fees and deposits paid by the candidates will be forfeited, and any sum paid shall become recoverable. The deposits paid by the candidate will be refunded to the candidates only on successful completion of the course of the study and after final examination.

- ◆ Original certificates deposited will not be released during the course and students are advised to keep sufficient number of photo copies before submission of original certificates to office at the time of admission.

18.0 HOSTEL ACCOMMODATION:

Shared hostel accommodation to outstation candidates will be provided on approved rates at NIEPID, Regional Centre, Navi Mumbai subject to availability on first-come-first- served basis. The trainees will have to bear the expense on food.

19.0 DISCIPLINE:

The candidates admitted should abide by the discipline within the prescribed administrative regulations. The candidates are expected to maintain decorum, decency and discipline throughout their pursuance of the course with the staff, faculty, co-students and other supporting staff. The hostlers should follow the prescribed rules and regulations. Use of cell phones during working hours is strictly prohibited. Any infringement or violation shall result in removal of the student from the hostel for a period as decided by the management of the Institute. Use of cell phones during working hours is strictly prohibited.

Ragging is a crime prohibited under law. Anyone found indulging in the unethical act of ragging will be isolated /punished by management and law enforcing authorities as the case may be.

The filled in application form should be sent to.

The Officer Incharge
National Institute for the Empowerment of Person with
Intellectual Disabilities (Divyangjan),
Regional Centre, Navi Mumbai
Plot no. 44A,
Sector 5, Kharghar,
Navi Mumbai, Maharashtra-410210

Telephone: 022 - 2774 6889, 2774 3983

Email: niepidrcnm@gmail.comwebsite: www.niepid.nic.in

NATIONAL INSTITUTE FOR THE EMPOWERMENT OF PERSONS WITH
INTELLECTUAL DISABILITIES (DIVYANGJAN), REGIONAL CENTRE, NAVI MUMBAI
44A, Sector 5, Kharghar, Navi Mumbai, Maharashtra – 410 210

Application Form for Admission into
DIPLOMA IN VOCATIONAL REHABILITATION (ID)
ACADEMIC SESSION 2023-24

Application form for Admission to DVR (ID)

AFFIX
PHOTOGRAPH
HERE

1. Name _____
2. Father's Name _____
3. Mother's Name _____
4. Date of Birth(DD/MM/YY) _____ Age in years and months _____
5. Gender: Male/Female/Others _____ Marital Status _____
6. Nationality _____ Domicile _____
7. Category: SC ST OBC PH Gen
EWS
8. Annual Family Income: (From all sources) _____
9. Address for _____

Particulars	Correspondence	Permanent
State		
Pin Code		
Tel.No.		
Email.ID		

10 Educational Qualifications:

Sl. No.	Name of the examination passed	Board /University	Year of Passing	Total Marks	Marks obtained	Percentage obtained	Subjects
I	10 th						
II	12 th						
III	Any other						

Declaration:

I hereby declare that all the information and documents furnished by me is true and correct. In the event of any information being found incorrect or misleading, my candidature shall be liable for cancellation for admission by the RCI or concerned Training Institute at any sate.

(Parents//Guardians Signature)

(Signature of the Applicant)

Note:Self attested copies of educational qualification, Caste Certificate & PwD Certificate (if applicable), any other relevant document to be enclosed with this application form.

Acknowledgement

Form No.-----

Telephone: 022 - 2774 6889, 2774 3983

Email: niepidrcnm@gmail.com

Website: www.niepid.nic.in

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Received Application from S/o/D/o/W/o_____ for admission Diploma in
Vocational Rehabilitation (ID) for the academic session 2023-24.

Date:

Receivers Signature

HEALTH STATUS DECLARATION

I hereby declare that I am / am not suffering with infectious diseases / chronic health problems / psychiatric problems / having pregnancy. In the event of my above health problems I am enclosing Medical Certificate issued authorized Medical Practitioner for my above health problems. I agree with the decision of NIEPID Regional Centre Navi Mumbai authorities that my admission is liable to cancelled if I am unable to complete the course requirement as prescribed norms of attendance or completion of assignments.

SIGNATURE OF APPLICANT

CATEGORY CERTIFICATE (i) SC/ST Candidates

This is to certify that Mr./Ms./Mrs. _____ son/daughter/wife of Shri _____ of Village _____
Town _____ District. _____ State/U.T. _____ belongs
to _____ Caste which is recognized as Scheduled Caste/Scheduled
Tribe under the Constitution (Scheduled Caste Part C States) Order 1951 read with the SC/ST
list (Modification Order, 1956)
Mr./Ms./Mrs _____ and his/her family reside in
Village/Town _____ District _____ State U.T. _____.

Signature of Tehsildar/Commissioner/District Magistrate)

Place : _____

Signature : _____

Date : _____

Seal/Stamp

CATEGORY CERTIFICATE

(ii) OBC candidates (only non-creamy layer)

This is to certify that Mr./Ms./Mrs. _____ son/daughter/wife of Shri _____ of Village _____ Town _____ District _____ State/U.T. _____ belongs to _____ Caste who are eligible for availing the benefits as per central list of 5 to 13 Cs/OBC as per Resolution No.12011/68/93-DCC(C) of Ministry of Social Justice & Empowerment as modified from (Scheduled Caste Part C States) Order 1951 read with the SC/ST list (Modification Order, 1956)

Mr./Ms./Mrs. _____ and his/her family reside in Village/Town _____ District _____ State U.T. _____.

Signature of Tehsildar/Commissioner/District Magistrate)

Place : _____

Signature : _____

Date : _____

Seal/Stamp

DECLARATION

(For SC/ST/OBC/PH students)

I Mr/Ms. _____ S/o, D/o. Shri _____

Aged _____ years R/o _____ do hereby

undertake that I am not drawing any scholarship (SC/ST/OBC/PH) from any Government authority for my studies for the year 2023-24. The annual income of my family is

Rs. _____ (Rupees _____) per Annum as per the certificate of Mandal Revenue Officer /

Tahsildar / Local authority attached.

Signature of the Parent

Signature of the candidate

Date:

Place:



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UNDERTAKING BY THE CANDIDATE/STUDENT

1. I, _____

S/o. D/o. Mr/Mrs/Ms _____

have carefully read and fully understood the law prohibiting ragging and the directions of the Supreme Court and Central / State Government in this regard.

2. I hereby undertake that:

- I will not indulge in any behavior or act that may come under the definition of ragging.
- I will not participate in or bet or propagate ragging in any form,
- I will not hurt anyone physically or psychologically or cause any other harm.

3. I hereby agree that if found guilty of any aspect of ragging, I may be punished as per the provisions of the regulations mentioned above and / or as per the law in force.

4. I hereby affirm that I have not been expelled or debarred from admission by any Institution earlier.

Signed this _____ day of _____ month of _____ year

Signature

Date:

Name:

Address:



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UNDERTAKING BY PARENT / GUARDIAN

1. I, _____

F/o. M/o. G/o. _____

have carefully understood the law prohibiting ragging and the directions of the Supreme Court and the Central / State Government in this regard on curbing the Menace of Ragging in Educational Institutions 2011.

2. I assure you that my son/ daughter/ ward will not indulge in any act of ragging.

3. I hereby agree that if he / she is found guilty of any aspect of ragging, he / she may be Punished as per the provisions of the regulations mentioned above and / or as per the law in force.

Signed this _____ day of _____ month of _____ year

Signature

Date:

Name:

Address:



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UNDERTAKING BY THE CANDIDATE / STUDENT

1. I, _____ S/o, D/o, _____

Have carefully read and fully understood the following:

2. I here by undertake that:

- I do not have any objection to be placed in various institutes in the field of disability rehabilitation in India, as part of the course curriculum.

Signed this _____ day of _____ month of _____ year

Date:

Signature

Name:

Address:



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UNDERTAKING BY PARENT / GUARDIAN

1. I, _____ F/O, M/o, G/o _____

have carefully read and fully understood the following:

2. I here by assure that:

- I do not have any objection that my son / daughter to be placed in various Institutes in the field of disability rehabilitation in India, as part of the course curriculum.
- I do not have any objection that my son/daughter will also placed in community work settings in the field of disability rehabilitation any where in India during the period of the course.

Signed this _____ day of _____ month of _____ year

Date:

Signature

Name:

Address: