

Form No.....

**M. Ed. Special Education (Intellectual Disability)  
(Two Years Degree Course)**

**Affiliated to**

**West Bengal State University**

**Approved by the Rehabilitation Council of India, New Delhi**

**PROSPECTUS CUM APPLICATION FORM**

**ACADEMIC YEAR 2024 - 2025**



**NATIONAL INSTITUTE FOR THE EMPOWERMENT OF PERSONS WITH  
INTELLECTUAL DISABILITIES, REGIONAL CENTER, KOLKATA**  
*(Department of Empowerment of Persons With Disabilities,  
Ministry of Social Justice & Empowerment, Government of India)*  
**B.T. Road, Bonhooghly, Kolkata - 700 090**

**Email: [niepidrck@gmail.com](mailto:niepidrck@gmail.com), Website: [www.niepid.nic.in](http://www.niepid.nic.in)**

**Telephone: 033-25311357/4222/4444**

**LAST DATE FOR RECEIPT OF COMPLETED APPLICATION (Without Late Fees): 14.6.2024**  
**LAST DATE FOR RECEIPT OF COMPLETED APPLICATION (With Late Fee of Rs.100.00):**  
**21.6.2024**  
**DATE OF ENTRANCE EXAMINATION: 30.6.2024**  
**DATE OF INTERVIEW: 1<sup>st</sup> Week of July**

**Prospectus and Application Form Price for General/OBC/EWS candidates Rs.1500/- & For  
SC/ST/PH candidates Rs.1100/- Application form can be downloaded and send along with  
Demand Draft in favour of NIEPID Regional Centre, payable at Kolkata.**

**NATIONAL INSTITUTE FOR THE EMPOWERMENT OF PERSONS  
WITH INTELLECTUAL DISABILITIES, REGIONAL CENTER, KOLKATA**

**ABOUT THE INSTITUTE:** The National Institute for the Empowerment of Persons with Intellectual Disabilities (NIEPID) was established in 1984 under the Ministry of Social Justice and Empowerment, Government of India. It is an apex body to undertake human resource development for delivery of services to persons with Intellectual Disability, to develop appropriate models of care for persons with mental retardation, to identify, conduct and coordinate research in assessment, education, training and rehabilitation of persons with mental retardation and to serve as National Resource Centre in the field of mental retardation. The institute has its regional centres at New Delhi, Kolkata and Mumbai.

NIEPID Regional Centre, Kolkata was established in March, 1986 in the campus of National Institute for the Orthopedically Handicapped, Bonhooghly, B.T.Road, Kolkata- 700 090. The centre runs 3 long-term courses approved by RCI namely:

- B.Ed. Special Education (ID) (two-year duration)
- Diploma in Education (Special Education- ID) (two-year duration)
- Diploma in Vocational Rehabilitation (D.V.R. (ID)) (one-year duration)
- B.Ed SE DE (ID) under Netaji Subhash Open University

The centre conducts short term training programmes/ Seminars/ National Conferences for professionals and parents every year. Clinical Services available for early identification and intervention for overall development of the child at risk. Services in the areas of special education, vocational training and early intervention are provided in this centre.

Placement of students is allowed for undergraduate and postgraduate students from the areas related to the field of Intellectual Disability. The centre conducts awareness camps and screening camps as a part of its extension and outreach activity. The centre also provides technical support to NGOs working in the field of Intellectual Disability.

The institute endeavors to excel in building capacities to empower persons with Intellectual Disabilities. Since the quality of life of every person with Intellectual Disabilities is equal to other citizens in the country, in that they live independently to the maximum extent possible and through constant professional endeavors, National Institute for the Empowerment of Persons with Intellectual Disabilities (Formerly National Institute for the Mentally Handicapped) empowers the persons with intellectual disabilities to access the state of the art rehabilitation intervention viz., educational, therapeutic, vocational, employment, leisure and social activities, sports, cultural programmes and full participation.

The objectives for which NIEPID (Formerly NIMH) works are listed as under:

**Objectives**

- Human Resources Development
- Research and Development
- Development of models of care and rehabilitation.
- Documentation and dissemination.
- Consultancy services to voluntary organizations
- Community Based Rehabilitation
- Extension and Outreach program

## **ABOUT THE COURSE AND ITS GENERAL OBJECTIVES:**

Special Education is an emerging field. There is a requirement of increased Human Resources in the field. With the Rights of Persons with Disabilities Act, 2016 mandating the right to education for every child with disability, the role of special educators has further been signified across life spanned for independent living and ensuring quality life.

Keeping in view the need for special education teachers/educators at various levels, master level programme i.e., the M. Ed Special Education (Intellectual Disabilities) course has been launched in affiliation to West Bengal State University with the approval from RCI. The course duration is made for 2 years (4 semesters). In the current scenario, special educational services in the country consist of special schools, special classes in regular schools, inclusive schools and community based programmes. All special educational programmes require qualified human resource to deliver quality services in above educational settings. For this purpose qualified M.Ed Special Education (ID) professionals can serve as master trainers to teach special educators undergoing training at diploma or graduate levels in special education (ID).

### **Objectives**

At the completion of the course the student will be able

- to function as a teacher, educator and faculty member at teacher training courses
- to function as researchers in the field of disability, rehabilitation and special education
- to function as educational program planners in general, inclusive and special schools
- to function as school administrators and program heads
- to function as curriculum developer

### **ELIGIBILITY:**

The admission for the degree of M.Ed.Spl.Edn (ID) degree shall be open to:

- A candidate who has successfully passed B.Ed Spl. Ed. (ID) with minimum 50% marks from any recognized university or any other degree considered equivalent to B.Ed Spl.Ed (ID) from any university or teaching department under any university recognized by U.G.C. and approved by RCI.
- A candidate who has successfully passed the B.Ed General course and has successfully completed Diploma in Education Special Education (ID) recognized by the RCI with minimum 50% marks in each course.
- A student with B.Ed. in particular specialization may be allowed for M.Ed. multi category but the reverse is not allowed. B.Ed. with multi-category should not be admitted for specialization in a single disability at the M.Ed. level.
- A student with B.A./B.Sc./B.Com. having B.Ed.Spl.Ed. (4 years Integrated with a specialization in MR/ID) approved by the RCI

## **For Foreign Nationals**

1. 15% of the total intake approved by the Council to be allocated as supernumerary seats Forman agement quota for all the above said programmes.
2. 15% of the total intake approved by the Council to be allocated as supernumerary seats for foreign/NRI quota. The fee structures for foreign students are as under.
  - (I) Fee for Indian national—at the existing fee rate.
  - (II) Foreign national from the SAARC and African countries — Five times of the existing fees.
  - (III) Foreign nationals outside the SAARC countries—Fifteen times of the existing fees

### **Admission Procedure:**

A candidate for admission into M.Ed Special Education (ID) Course has to qualify in the Entrance Examination for that academic year. The candidates will be admitted strictly in accordance with the merit secured at the entrance examination, keeping in view the rules in force in respect of the statutory reservation of seats under various categories of candidates.

**Age:** Preference will be given to those below 35 years of age.

### **Number of Seats: 12 +EWS**

Reservation will be applied as per the rule of Government of India (Reservation for PH — Persons having disability only in lower limbs without reverse limitations in mobility may be considered for this category).

**Affiliation:** West Bengal State University, Barasat, 24 Paraganas North, West Bengal (WBSU)

### **Health:**

Candidates are required to declare their health status in the application in case of pregnancy, in factious diseases, chronic health problem so suffering from any psychiatric problem. If the candidate is unable to complete course requirement due to health problems then NIEPID reserves the right for termination from admission to M.Ed Spl.Edn.(ID).

### **Duration of the Course: 2 years**

The Course/ programme will be of 4 Semesters (two years) with 2 semesters in each year. Each semester will be of 16-18 weeks; 2 weeks in summer and 2 weeks in inter semester break will also be utilized for covering the courses. In this way, the following operational weeks will be available for transacting the course:

Year 1- 16-18 weeks for each of the two semesters + 2 weeks in summer

Year 2- 16-18 weeks for each of the two semesters + 2 weeks in inter-semester breaks

No admission / readmission are to be made after the expiry of four weeks from the date of commencement of instruction. In case there are any court cases consequent on which the Convener of admissions is compelled to admit any candidate after the last date of admission, the admission (seat) of such a student be reserved for the subsequent year on supernumerary basis.

Supplementary or any other examination (except internal tests) shall be conducted during the instruction period of these semester.

A candidate admitted to M.Ed Special Education (Intellectual Disability) course will forfeit seat and admission stands cancelled if;

He/she does not put in at least 40% of the attendance in Semester – I.

OR

He/she does not secure promotion to Semester-II within a maximum period of two academic years starting from the year of admission. The same system will be applicable for semester III and IV.

OR

He/she fails to fulfill all the requirements for the award of the degree as specified, within two academic years from the time of admission.

### **Award of Degree**

The M.Ed Special Education (Intellectual Disability) Degree in the Faculty of Education will be conferred on a candidate who has pursued a Regular Course of Study for two academic years as prescribed in the scheme of instruction and has passed all the examinations as prescribed in the scheme of examination. The degree will be issued by West Bengal State University.

### **Working Days and Attendance**

The programme will be conducted for at least 200 working days each year exclusive of the period of examination and admission. Physical presence in the institution of all the teachers and student teachers is necessary to ensure their availability for advice, guidance, dialogue and consultation as and when needed.

The minimum attendance of Student-Teachers shall have to be 80% for all course work, 90% for all practicum, and 100% for internship (10% attendance may be condoned by OU on health grounds).

In any semester of the M.Ed Special Education (ID) course, if a candidate fails to secure the minimum percentage of attendance, he/she shall not be eligible to appear in the examination of that semester and he/she shall have to enroll himself/herself to undergo afresh a Regular Course of Study of the corresponding semester in a subsequent academic session in order to become eligible to appear for the examination.

Attendance shall be reckoned from the date of commencement of instruction as per the almanac communicated by the College/University. However, in the case of late admitted candidates (but within the stipulated time), the attendance will be reckoned from the date of admission.

To enable the students to know their attendance, at the end of each month the concerned Heads of Departments shall display cumulative attendance for information

**MEDIUM OF INSTRUCTION :**The medium of instruction and examination is English.

**CENTRAL GOVERNMENT SCHOLARSHIP SCHEME FOR TOP CLASS EDUCATION FOR SC/ST STUDENTS:**

The SC/ST students should submit the documents of caste & income certificates at the time of admission itself to enable Academic Section to initiate forwarding application for Top Class Education Scheme within prescribed time, listed in guidelines by Ministry of Social Justice and Empowerment, New Delhi.

State Government Scholarship for SC / ST / BC to be applied by the individual students

**COURSE CONTENT:**

<b>SEMESTER I</b>		<b>SEMESTER II</b>	
<b>CODE</b>	<b>COURSE TITLE</b>	<b>CODE</b>	<b>COURSE TITLE</b>
A1	Developments in Education and Special Education	A2	Psychology of Development and Learning
A3	Research Methodology and Statistics	A4	Curriculum Design & Development
B8	Identification, Assessment and Needs of Persons with Intellectual Disability	A5	Inclusive Education
B9	Curriculum And Teaching Strategies for Persons with Intellectual Disability	B11	Therapeutics and Assistive Devices
E1	Teaching Practice	E2	a) Preparation & Administration of Teacher Made Test(TMT) b) Case Work

SEMESTER III		SEMESTER IV	
CODE	COURSE TITLE	CODE	COURSE TITLE
A6	Perspectives in Teacher Education – In-service & Pre-service	D	Dissertation
A7	Educational Evaluation		
B10	Adulthood and Family Issues	F2	Field Engagement/Internship
	<b>ELECTIVE COURSES (Any One):</b>		
C12	Educational Management		
C13	Educational Technology		
C14	Guidance and Counselling		
D	Dissertation		
F1	Internship as a Teacher Trainer		

## FEE STRUCTURE

### FEE STRUCTURE OF M.ED.SE (ID) 2024-25

Sl.No.	Fee details	Amount
1	University Registration Fee**	--
2	Inter University Tournament**	--
3	Academic Audit Inspection Fee**	--
4	Students Welfare Fund**	--
5	Tuition Fee	34000
6	Student Recognition Fee**	--
7	Migration Fee	--
8	Cautions Security Deposit } Refundable on	1500
9	Library Security Deposit } completion	2000
10	Hostel Deposit } of the course	1500
11	Hostel Charges (Electricity, Water and Accommodation) per year	7500
	<b>Total for Hostellers</b>	<b>46500</b>
	<b>Total for Non Hostellers</b>	<b>37500</b>

**The tuition fee is waived off for PwD candidates with UDID Card, their parent(s) and siblings (brother & sister in blood relation)**

Fees for the second year will have to be paid immediately after completion of First Year Final Examination (II Semester Examination)

\*\* Fees will be charged as per the University Norms.

## **NOTE:-**

**Original certificates deposited will not be released during the course and students are advised to keep sufficient number of photo copies before submission of original certificates to office at the time of admission.**

### **Procedure for acquiring bonafide certificate:**

**Bonafide certificate will be provided if the student applies for the same to the Incharge, Academics**

The candidate once admitted in the course will not be allowed to leave the course under any circumstances. If the candidate still desires to leave the course for any reason, the total fee and deposits paid by the candidate will be forfeited.

## **HOSTEL ACCOMODATION:**

Limited hostel accommodation is available and will be provided to outstation candidates on first-come-first-served basis. Separate hostel facility is available for girls and boys. No students will be allowed to discontinue hostel accommodation during the course. If in any case permission is given the hostel fee will be forfeited. Students will have to follow hostel rules strictly.

Fooding is separate. Each student will have to enroll themselves in the student's canteen for fooding with separate payment.

### **General Guidelines:**

- a) The filled in application form should be sent to:  
**The Officer In charge  
NIEPID Regional Centre  
B.T. Road, Bonhoogly  
Kolkata 700 090**
- b) Admit cards will be issued on the day of entrance test one hour prior to the exam. Candidate has to report at the venue an hour before the commencement of the entrance test.
- c) If a candidate is appearing or has appeared in the degree examination is eligible. However, an authentic copy of results alongwith marks sheet must be provided on the date of interview failing which his/her performance in the entrance examination will not be considered.
- d) Admission will be provisional subject to approval of university therefore it can be cancelled at a later stage if the information submitted by the candidate is proved false

## **DISCIPLINE:**

The candidates once enrolled into the course are expected to adhere strictly to the rules and regulations of the institute while maintaining appropriate working relationship with the



staff and the clientele. Violation of any rules and regulations will be dealt as per institute rules. The institute adopts an **anti-ragging policy** advocated by the University Grants Commission.

Formal dress should be maintained in the institution.



Form No. -----

**NATIONAL INSTITUTE FOR THE EMPOWERMENT OF PERSONS  
WITH INTELLECTUAL DISABILITIES (DIVYANGJAN)  
REGIONAL CENTRE, KOLKATA**  
(DEPWD, Ministry of Social Justice & Empowerment, Government of India)  
Bonhooghly, B.T.Road, Kolkata-700 090

**APPLICATION FORM FOR ADMISSION TO  
M.Ed. SPECIAL EDUCATION (INTELLECTUAL DISABILITIES)  
SESSION: 2024-2025**

- The application form should be submitted on or before (without late fee) and (with late fee Rs. 100)
- Application received after the above-mentioned dates will not be entertained.
- Candidate must fill the form in his/her own handwriting.

Affix recent  
passport size  
photograph

DD Number: \_\_\_\_\_ DD Date: \_\_\_\_\_ Branch: \_\_\_\_\_

**1. Name of the Candidate** (in full block letters as given in 10<sup>th</sup> Class /SSC Certificate)

Surname

Middle Name

First Name

**2. Father's Name** (in full block letters as given in 10<sup>th</sup> Class /SSC Certificate)

Mother's Name

**3. Date of Birth**

Date	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Age (as on 31.12.2023)

**4. Address** (in block letters)

Address for Correspondence	Permanent address
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
PIN :	PIN :



**12. Languages known: (Put a  $\surd$  mark)**

<b>Language</b>	<b>Speak</b>	<b>Read</b>	<b>Write</b>
English			
Bengali			
Hindi			
Others e.g.			

**13. Extra-Curricular activities:**

a)

b)

c)

**14. RCI Registration Number with details:**

**15. Experience:**

**16. Have you worked with Persons with Intellectual Disabilities? If yes, please give details.**

**17. State in your handwriting, "Why do you want to join M.Ed Special Education (MR) Course"?**

**18. Any history of major health problems with ongoing treatment?**

I \_\_\_\_\_ hereby declare that the information given above is true and correct to the best of my knowledge and belief. I have read the prospectus and satisfied myself that I fulfill all the eligibility requirements prescribed. In the event of being found ineligible even at the later date, I understand that I will be denied the opportunity to appear in the entrance examination. If admitted I promise to abide by the rules and discipline and norms of the Institute and University.

**Date:**

**(Signature of the Candidate)**

I have fully read the information furnished by my son/daughter/ward .....and affirm that it is true. I fully understand and endorse that if the information is proved to be fraudulent, he/she will be liable to any action as deemed fit by the NIEPID / University.

Date:

Signature of  
Father /Guardian

**19. Check the following documents before submitting of application:-**

**All candidates are requested to carry their all original document during counseling.**

- a. Degree certificate of B.Ed Spl. Edn. (ID) / B.Ed (General) & Diploma in Special Education (ID) Marks/ Grade statement of the examination (Attested copy)
  - b. Attested copy of statement of marks of B.Sc/B.A/BMR/BRS(MR) or other equivalent qualifying exam / admit card of final exam.
  - c. Attested copy of proof of date of birth (10<sup>th</sup> certificate)
  - d. Proof of SC/ST/OBC status or certificate of disability, as applicable.
  - e. Proof of having experience in the field of mental retardation as Teacher in special school.
  - f. Certificate of disability.
  - g. Attested copy of conduct certificate.
  - h. Recent character certificate issued by Gazetted Officer (in original).
  - i. Certificate by government medical officer, authority competent to issue certificate of disability designated by state or central government certifying that the candidate is a sibling, parent of a child having intellectual disability.
  - j. All candidates suffering from health problems due to infections, chronic health problems, psychiatric problems or pregnancy must submit medical certificate authorized from recognized medical practitioner.
  - k. Migration Certificate from the last University.
  - l. Transfer Certificate from the last attending College.
-



## DECLARATION

(For SC/ST/OBC/PH students)

I            Mr/Ms. \_\_\_\_\_  
S/o,D/o.Shri \_\_\_\_\_ Aged \_\_\_\_\_ years  
R/o \_\_\_\_\_ do hereby undertake that I am not drawing any  
scholarship (SC/ST/OBC/PH) from any Government authority for my studies for the year  
2021-2023.        The        annual        income        of        my        family        is  
Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_)  
per Annum as per the certificate of Mandal Revenue Officer / Tahsildar / Local authority  
Attached.

Signature of the Parent

Signature of the Candidate

Date:

Place:

Witness:

1)

2)



**NATIONAL INSTITUTE FOR THE EMPOWERMENT OF PERSONS WITH  
INTELELCTUAL DISABILITES (DIVYANGJAN)**

**Department of Empowerment of Persons with Disabilities  
(Ministry of Social Justice & Empowerment, Govt. of India)  
B.T.Road, Bonhooghly -700090**

**UNDERTAKING BY THE CANDIDATE / STUDENT**

1. I, \_\_\_\_\_ S/o. D/o.  
Mr/Mrs/Ms \_\_\_\_\_ have carefully read  
and fully understood the law prohibiting ragging and the directions of the Supreme Court and  
Central / State Government in this regard.

2. I hereby undertake that:

- I will not indulge in any behaviour or act that may come under the definition of ragging.
- I will not participate in or bet or propagate ragging in any form,
- I will not hurt anyone physically or psychologically or cause any other harm.

3. I hereby agree that if found guilty of any aspect of ragging, I may be punished as per the  
provisions of the regulations mentioned above and / or as per the law in force.

4. I hereby affirm that I have not been expelled or debarred from admission by any Institution  
earlier.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

Signature

Date:





**NATIONAL INSTITUTE FOR THE EMPOWERMENT OF PERSONS WITH  
INTELELCTUAL DISABILITES (DIVYANGJAN)  
Department of Empowerment of Persons with Disabilities  
(Ministry of Social Justice & Empowerment, Govt. of India)  
B.T.Road, Bonhooghly -700090**

**UNDERTAKING BY PARENT / GUARDIAN**

1. I, \_\_\_\_\_ F/o. M/o. G/o.  
\_\_\_\_\_ have carefully understood  
the law prohibiting ragging and the directions of the Supreme Court and the Central / State  
Government in this regard on Curbing the Menace Of Ragging in Educational Institutions.
2. I assure you that my son/ daughter/ ward will not indulge in any act of ragging.
3. I hereby agree that if he / she is found guilty of any aspect of ragging, he / she may be  
punished as per the provisions of the regulations mentioned above and / or as per the law in  
force.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year

Signature

Date:

Name:

Address:



**NATIONAL INSTITUTE FOR THE EMPOWERMENT OF PERSONS WITH  
INTELELCTUAL DISABILITES (DIVYANGJAN)  
Department of Empowerment of Persons with Disabilities  
(Ministry of Social Justice & Empowerment, Govt. of India)  
B.T.Road, Bonhooghly -700090**

**UNDERTAKING BY THE CANDIDATE / STUDENT**

1.I, \_\_\_\_\_ S/o,D/o, \_\_\_\_\_ have  
carefully read and fully understood the following:

2. I hereby undertake that:

- I do not have any objection to be placed in various institutes in the field of disability rehabilitation in India, as part of the course curriculum.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year

Date:

Signature of Student

Name:

Address:



**NATIONAL INSTITUTE FOR THE EMPOWERMENT OF PERSONS WITH  
INTELELCTUAL DISABILITES (DIVYANGJAN)  
Department of Empowerment of Persons with Disabilities  
(Ministry of Social Justice & Empowerment, Govt. of India)  
B.T.Road, Bonhooghly -700090**

**UNDERTAKING BY PARENT / GUARDIAN**

1. I, \_\_\_\_\_ F/o, M/o, G/o \_\_\_\_\_ have  
carefully read and fully understood the following:

2. I hereby assure that:

- I do not have any objection that my son / daughter to be placed in various Institutes in the field of disability rehabilitation in India, as part of the course curriculum.
- I do not have any objection that my son/daughter will also be placed in community work settings in the field of disability rehabilitation anywhere in India during the period of the course.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year

Date:

Signature

Name:

Address:



**NATIONAL INSTITUTE FOR THE POWERMENT OF PERSONS  
WITH INTELLECTUAL DISABILITIES (DIVYANGJAN)  
REGIONAL CENTRE, KOLKATA  
Bonhooghly, B.T.Road, Kolkata-700 090**

**IDENTITY CARD**

Candidates are allowed to enter their room and occupy seats 15 minutes before the examination.

Name of the examination: **M. Ed. Spl. Edn (ID)**

Date & Time of Entrance Test:

Full name .....

Age on **31.12.2023**----- Gender: M / F

Course for Admission: M.Ed Special Education (ID)

Venue of Examination .....

Roll No. ....

Signature of the Candidate .....

Affix recent  
passport size  
photograph of the  
candidate

Signature of the Officer Incharge

Seal of Institution

Signature of the Exam Invigilator: .....



**NATIONAL INSTITUTE FOR THE EMPOWERMENT OF PERSONS  
WITH INTELLEUCUTAL DISABILITIES (DIVYANGJAN)  
REGIONAL CENTRE, KOLKATA  
Bonhooghly, B.T.Road, Kolkata-700 090**

**ADMIT CARD**

Candidates are allowed to enter their room and occupy seats 15 minutes before the examination.

Name of the examination: **M. Ed. Spl. Edn (ID)**

Date & Time of Entrance Test:

Full name .....

Age on **31.12.2023**----- Gender: M/F .....

Course for Admission: M.Ed Special Education (MR)

Venue of Examination .....

Roll No. ....

Signature of the Candidate .....

Affix recent  
passport size  
photograph of  
the candidate

Signature of the Officer In-charge

Seal of Institution

## **Instructions for Entrance Examination**

- The admit card must be shown to the Officer supervising the examination.
  - A candidate without the valid admit-card shall be debarred from taking the examination.
  - Admit card should be preserved till the admission is over.
  - No traveling expenses will be paid for the journey for appearing in the entrance examination.
  - Candidates appearing at Entrance Examination of the institute are under the disciplinary control of the invigilator and are required to obey his/her.
  - Violation of instruction and adoption of any unfair means in the examination hall shall render a candidate liable for cancellation of his/her script and forfeiture of his/her claim for admission. In this regard, decision of the Officer Incharge of the examination centre shall be final.
  - No candidate shall be allowed or admitted to the Examination Hall half an hour after the commencement of examination. So also, no candidate will be permitted to leave the Examination Hall till the expiry of at least one hour after the question paper has been given out.
  - No candidate without the permission of the invigilator shall leave his/her seat in the middle of the examination.
  - Strict silence should be maintained in the Examination Hall.
  - Please do not carry mobile phones or similar electronic gadgets to the examination hall.
  - Any candidate found guilty of improper behaviour will be liable to expulsion from the examination hall.
  - Candidates are strictly prohibited from smoking in the Examination Hall.
  - Candidates should not leave the hall without handing over their answer books to the invigilator.
-