



**NATIONAL INSTITUTE FOR THE EMPOWERMENT OF PERSONS
WITH INTELLECTUAL DISABILITIES (DIVYANGJAN)**

(Formerly known as National Institute for the Mentally Handicapped)

(Department of Empowerment of Persons with Disabilities (Divyangjan))

Ministry of Social Justice & Empowerment, Govt. of India

MANOVIKAS NAGAR, SECUNDERABAD – 500 009

An ISO 9001:2015 Institution



EMPLOYMENT NOTICE No.01/2020

The National Institute for the Empowerment of Persons with Disabilities (Divyangjan), an autonomous body under the Ministry of Social Justice & Empowerment invites applications, in the prescribed format, from the eligible candidates for the following posts to be filled by direct recruitment at NIEPID HQs, Model Special Education Centre, Noida, RC Noida, RC Kolkata and RC Navi Mumbai.

Sl. No	Name of the post with scale of pay	No. of posts / Category	Physical requirements	Age limit	Essential qualifications
NIEPID, HQs					
GROUP C					
01	Junior Special Education Teacher, Level-06	01-UR	-	30 years	<p><u>Essential qualifications:</u></p> <p>1 a) Graduate and Diploma in Special Education (MR) or equivalent with two years experience of working with children with mentalretardation. (OR)</p> <p>b) B.Ed in Special Education (MR) (OR)</p> <p>c) B.R.S.(MR) with specialization in Special Education. 2. RCI registration as personnel/professional in Special education (MR)</p> <p><u>Desirable qualification</u></p> <p>3. Should have studied Telugu up to SSC for the position at Special Education Centre, NIEPID, Secunderabad. (OR)</p> <p>4. Should have studied Hindi up to SSC for the Position at NIEPID-MSEC (formerly MSMDC), New Delhi</p>

Contd..02

02	Statistical Assistant, Level-05	01-UR	-	35 years	<p>Essential: 1). Masters Degree in Statistics from recognized University.</p> <p>Desirable: Experience of applying statistics in psychology and education.</p> <p>Note: Age, qualification and experience are relaxable at the discretion of the Selection Committee in the case of candidates otherwise found well qualified. If a suitable candidate is not available, the post may be downgraded.</p>
03	Vocational Instructor Gr-II, Level-04	01-OBC	-	35 years	<p>Essential: 1). 10+2 with DVR (MR)/DVTE (MR) 2) Two years experience in Vocational Training & Rehabilitation in the field of mental retardation. 3. Valid Registration with RCI as professional/Personnel</p> <p>Note: Age, qualification and experience are relaxable at the discretion of the Selection Committee in the case of candidates otherwise found well qualified. If a suitable candidate is not available, the post may be downgraded.</p>
MSEC, NOIDA					
GROUP A					
04.	Principal Level-12 (7th CPC)	1-UR-OH	-	45 Years	<p>Essential:</p> <ol style="list-style-type: none"> 1. Masters Degree in Social Sciences with M.Ed, Special Education (MR) 2. 10 years experience in the field of Mental Retardation after the qualification in Special Education(MR) out of which 5 years should be at TGT level in Level-6/Rs.4200(GP), in a Central Govt./State Govt. or other Institutions. <p>Desirable: Preference will be given to candidates who have worked in supervisory capacity or as Principal of Special School.</p> <p>Note: Age, Qualifications and experience are relaxable at the discretion of the selection committee in the case candidates otherwise well qualified. If a suitable candidate is not available, the post may be downgraded.</p>
GROUP B					
05.	Home Visitor/Teacher, Level-06	01-UR	-	30 years	<p>Essential qualifications: 1.Degree from a recognized University. 2.Master's Degree in Social Work.</p>

GROUP C					
06	Junior Special Education Teacher, Level-06	02-UR	-	30 years	<p><u>Essential qualifications:</u> 1 a) Graduate and Diploma in Special Education (MR) or equivalent with two years experience of working with children with mentalretardation. (OR) b) B.Ed in Special Education (MR) (OR) c) B.R.S.(MR) with specialization in Special Education. 2. RCI registration as personnel/professional in Special education (MR) <u>Desirable qualification</u> 3. Should have studied Telugu up to SSC for the position at Special Education Centre, NIEPID, Secunderabad. (OR) 4. Should have studied Hindi up to SSC for the Position at NIEPID-MSEC (formerly MSMDC), New Delhi</p>
RC, Noida					
GROUP C					
07	Junior Accountant, Level-04	01-UR	-	35 years	<p><u>Essential qualifications:</u> 1) B.Com 2) Minimum three years of experience in Independently handling Establishment matters, Accounts / Cash of which minimum one year experience in Government or Semi Government Establishments. <u>Desirable qualifications:</u> M.Com or Inter C.A / Inter ICWA</p>
08.	Driver, Level-02	01-UR	-	28 years	<p><u>Essential qualifications:</u> 1). Eighth class pass possessing heavy vehicle /light vehicle / running license from the competent authority with two years driving experience. He should be able to undertake minor repairs and attend to the maintenance and upkeep of the vehicles.</p>

RC Kolkata					
GROUP C					
09	Junior Accountant, Level-04	01-UR	-	35 years	<p><u>Essential qualifications:</u> 1) B.Com 2) Minimum three years of experience in Independently handling Establishment matters, Accounts / Cash of which minimum one year experience in Government or Semi Government Establishments.</p> <p><u>Desirable qualifications:</u> M.Com or Inter C.A / Inter ICWA.</p>
RC Navi Mumbai					
GROUP C					
10	Junior Accountant, Level-04	01-UR	-	35 years	<p><u>Essential qualifications:</u> 1) B.Com 2) Minimum three years of experience in Independently handling Establishment matters, Accounts / Cash of which minimum one year experience in Government or Semi Government Establishments.</p> <p><u>Desirable qualifications:</u> M.Com or Inter C.A / Inter ICWA.</p>

GENERAL TERMS & CONDITIONS:

- (a) The applicant must be a citizen of India
- (b) The candidate selected on direct recruitment for the above posts will be governed by the provisions of the New Pension scheme introduced by the Government of India w.e.f.01.01.2004.
- (c) The applicants serving in Government/Public Sector Undertakings /Autonomous Bodies must send their application THROUGH PROPER CHANNEL.
- (d) The envelope containing the application should be superscribed as Application for the post of '_____'. Also the post applied for should be clearly mentioned in the application form in the space provided and should also clearly indicate the Institute/Centre for which application is being submitted. Applications that are received without such indication are liable to be rejected.
- (e) The filled in applications, in the prescribed format, along with the self attested copies of certificates in support of educational qualifications, experience, caste, disability etc., should reach the Director, NIEPID, Manovikasnagar, Secunderabad 500 009 latest by **15.06.2020**. Applications received late/incomplete or not in prescribed format will not be considered
- (f) Mere possessing the EQ will not entail any candidate a right to be considered eligible for the post. The final list of candidates called for interview/written test is based on the short listing of candidates by a duly constituted Screening

Committee. Only short-listed candidates will be communicated and no interim correspondence will be entertained.

- (g) The candidates should possess valid RCI/MCI registration as on the last date of receipt of application for the posts at Sl.No.1,3,4 & 6.
- (h) Relaxation in upper age limit is applicable as per the norms of GOI to SC/ST/OBC/ PH/Ex-Servicemen/employees already working in Central Government Departments. The cut off date for determining eligibility of age will be as on the last date of submission of applications.
- (i) Demand Draft (non-refundable) of **Rs.500/-** drawn on any Nationalized Bank in favour of **Director, NIEPID** should be submitted along with the application. No fee is prescribed for candidates belonging to SC/ST/Women/PH/category. The candidate should clearly mention their name & post applied for on the back side of DD. The applications not accompanied by the required DD or the applications that are received without specifying the post applied for, will not be considered.
- (j) The post is to be filled on direct recruitment basis as per the rules.
- (k) The Institute reserves right to accept or reject the application without assigning any reasons. Canvassing in any manner will disqualify from the selection process.
- (l) The pay and allowances etc. are admissible as per rules of the Institute.
- (m) All educational/professional/technical qualifications should be from a recognized Board/University
- (n) The relevant experience requirement specified should be the experience acquired after obtaining the minimum educational qualifications required for the post.
- (o) The selection procedure for Group 'A' posts will be as per NIEPID norms. The selection for the Group 'B' & 'C' posts will be done based on merit as per the criteria approved by the Ministry vide Letter F.No.14-13/2015-NI, dated 11.07.2017 by dispensing the interviews as per the instructions of the DOPT vide OM.No.39020/01/2013-Estt(B)-Part, dated 29.12.2015
- (p) The selected candidates will be governed by the rules of NIEPID.
- (q) The reservation policy will be strictly followed as per GOI rules.

**Sd/-
DIRECTOR**

Dated: 27.04.2020
