

NATIONAL INSTITUTE FOR THE EMPOWERMENT OF PERSONS WITH INTELLECTUAL DISABILITIES (DIVYANGJAN), SECUNDERABAD

(Department of Empowerment of Persons with Disabilities (Divyangjan),
Ministry of Social Justice & Empowerment, Govt. of India)
Manovikasnagar, Secunderabad 500 009, Telangana, INDIA

(An ISO 9001:2015 Institution)

TENDER DOCUMENT For Patenting/Copy Right of NIEPID Publications/Books/Tools

Tender No:- 01/2024

1. Last Date & Time for submission of Tender : 06.02.2024 1100

2. Last Date & Time of Opening of

Tender Documents (only Technical Bid) : 06.02.2024 1130hrs

3. Earnest Money Deposit : Rs.20,000/-

NATIONAL INSTITUTE FOR THE EMPOWERMENT OF PERSONS WITH INTELLECTUAL DISABILITIES (DIVYANGJAN)

(Formerly National Institute for the Mentally Handicapped)

Manovikas Nagar, Secunderabad – 500 009 Web Site: www.niepid.nic.in Mail Id: purchase.nimh2011@gmail.com

NOTICE INVITING TENDER FOR Patenting/Copy Right of NIEPID Publications/Books/Tools

TENDER NO. 01/2024

Name of the Item : " Patenting/Copy Right of NIEPID Publications/Books/Tools

(as per the Details/ Description

mentioned in Price Bid).

Earnest Money Deposit : Rs.20,000/- through RTGS

Date & time for submission of

Tender/Quotation : 06.02.2024 at 11.00 AM

Date & Time for opening of

Tender / Quotation (Technical Bid – A)

: 06.02.2024 at 11.30 PM

Address for submission of tender : National Institute for the Empowerment of

Persons with Intellectual Disabilities (Divyangjan),

Manovikas Nagar,

Secunderabad - 500 009

Place of opening of the tender: National Institute for the Empowerment of Persons

with Intellectual Disabilities (Divyangjan), Manovikas

Nagar,

Secunderabad - 500 009

Note:

1. Please go through the conditions of the tender document and ensure all the conditions are complied with. Incomplete tenders will be rejected at the discretion of the competent authority of NIEPID.

TECHNICAL BID - A

QUESTIONNAIRE TO BE FILLED UP BY THE AGENCY APPLYING FOR TENDER FOR PATENTING/COPY RIGHT OF NIEPID PUBLICATIONS/BOOKS/TOOLS

1.	(a) Name of the Firm / Agency(Full Address with Tel. No)(b) Status of AgencyIncluding Partners	: :
2.	Details of any Tie – ups (Please attach)	:
2.	The bidder should have annual turnor of 20 lakhs for the past 3 financial year (2019-20, 20-21 & 21-22) duly authenticated by Chartered Account and Loss account and I Sheet (please enclose copies)	ountant.
4.	Name of 3 clients wherein similar products have been provided. Attach copies of work orders of value of Rs.2 lakhs and above for each year in the preceding 3 years	: or
5.	Registration No. of the Firms / Agenc under State Govt. or any other Act. (enclose copy)	y :
6.	Income Tax No. / PAN No. (enclose copy)	:
7.	GST Registration No (Attach copy)	:
8.	The bidder must submit a self certification that it has not been blacklisted by any Govt./Other Agency since its inception	,
10.	Details of EMD submitted. (RTGS details to be uploaded)	:
11.	Area(s) of Specialization: (Patents / T Copyright / Designs / Geographical In Litigation / Opposition / Contracts / Oactivities).	dications /
Dat	te:	Signature of the Bidder or his Authorized
Pla	ce:	Signatory with Seal of the Agency / Firm.

GENERAL CONDITION OF THE TENDER

- 1. The tender shall be opened on **06.02.2024** at 11.00 pm. or on such later date, as may be notified by NIEPID. If the said date is declared as holiday at a later date, the tender will be opened on the next working day.
- 2. The tender shall remain open for acceptance for One hundred & twenty (120) days from the date of opening of tenders by National Institute for the Empowerment of Purchase with Intellectual Disabilities (NIEPID). The time limit for acceptance may be extended by NIEPID at its discretion for such further period, as it may notify.
- 3. The tender document should be submitted online through www.eprocure.gov.in select tenders by organization and select National Institute for the Mentally Handicapped.
- 4. The invitation to tender calls for bid proposals in two parts viz., Technical Bid and Price Bid.

<u>Technical Bid shall consist of EMD for the required amount as per the tender documents and technical details which is required to be submitted online</u>

- (a) The cost of the Earnest Money Deposit of **Rs.20,000/-** (Rupees Twenty Thousand Only) and the amount to be transferred through RTGS to "NIEPID Institution, A/c No. 3631010100000025, IFSC Code PUNB0453800, Punjab National Bank, Manovikasnagar, Secunderabad 500 009 on or before opening of the tender. The details of UTR No. is required to be submitted online.
- (b) Price Bids shall consist of item-wise price details in the given proforma as per the BOQ chart available in the financial bid of the tender document online.
- (c) The technical bid and the price bid are to be submitted online separately.
- (d) At the time and date of opening of tender, only technical bids shall be opened online.
- (e) The time and date of opening of price bids shall be intimated to the technically qualified bidders through online.
- (f) Tender not complying with the above conditions are liable to be rejected without any further reference.
- (g) This tender document is not transferable. The tendered work if awarded, is not transferable.
- (h) The Institute reserves the right to accept or reject any or all the tenders without assigning any reasons thereof and also relax the conditions of the tender at the discretion of the competent authority.
- 9. All tenderer should quote his / her rates in terms of Indian Rupees inclusive of all taxes and duties.
- 10. The specification submitted should match with the specification mentioned in the Tender Schedule.

- 11. If any tenderer violates or fails to fulfill any one of the above mentioned requirements, his or her tender may be liable to be rejected.
- 12 .Once the rate is accepted by the NIEPID and communicated to the successful tenderer, the same shall remain. Any reduction in prices in the market during the contract period, the successful agencies should charge the reduced price.
- 13. A successful tenderer will have to Patenting/Copy Right of NIEPID Publications/Books/Tools/ISSA/NITI/TLM's within 30 days after issuing the order. Also the demurrage charges will be applied to the delayed supply @ 0.5% per week. If the delay is for 01 or 02 days, complete 01 week demurrage charges will apply. Incase of non-supply complete Security Deposit will be forfeited.
- 14. The NIEPID reserves the right to accept or reject any tender without assigning any reason thereof and relax the conditions of the tender as per the approval of the competent authority.
- 15. Payments will be made only after the completion of work in full and good condition to be certified by the Indentor and after completion of satisfactory supply. There shall not be any advance payment and no such request shall be entertained.
- 16. Any attempts of negotiation / campaign, direct or indirect, on the part of a tenderer with the authority to whom he has submitted the Tender or the authority who is competent finally to accept, shall render such Tender liable to be excluded from consideration.
- 17. Late / delayed tenders shall not be accepted by e-procure portal. Any other / further clarifications in connection with submission of the tender may be made from the purchase department during office hours on all working days.
- 18. Exemption from tender fee cost and EMD will be applicable only to the bidders who attach valid documents as per public procurement policy for MSEs, Govt of India.
- 19. The bidder must submit a self certificate that it has not been blacklisted by any Govt./Other Agency since its inception.
- 20. If a firm quotes 0/NIL charges in e-procurement, the bid shall be treated as unresponsive and the particular item will not be considered for that firm. Since, 0 (Zero) is automatically taken as L1 by e-procurement, the Institute will take the next lowest value for consideration.
- 21. For any tender query, you may contact through email at niepid.purchase@gmail.com, nimh.dda@gmail.com or through telephone at 040-27751741 Extn..258 during working hours

Scope of Work

- 1. The IP Firm should be of good standing and have an experience of at least 3 years, servicing client based in India and abroad.
- 2. The IP firm should have minimum three years of existence as an Indian entity.
- 3. The IP firm should possess professional expertise in handling all forms of intellectual property protection measures viz., patents, industrial designs, trademarks, copyrights, plant varieties and geographical indications.
- 4. The IP firm must have the requisite infrastructure and in-house capability.
- 5. The IP firm must be having profits in the last three years.
- 6. The IP firm should have an office located in Hyderabad.
- 7. The IP firm should not have been blacklisted by any Central /State Government / Public Sector Undertaking, Govt. of India.
- 8. The IP firm should not be involved in any major litigation that may have an impact of affecting or compromising the delivery of services.
- 9. IP management including drafting, filing, prosecution, opposition and maintenance of Intellectual Property in India and Abroad.
- 10. Patent searches such as patentability search, FTO, patent landscape, Invalidity / validity & State of the Art Search.
- 11. Representing before the Appellate Board in India, miscellaneous actions under the relevant Act, etc.
- 12. Securing registration and maintenance of copyright, design, trademark and layout design, Plant Varieties and Others.
- 13. Handling IP infringement cases and Interaction with inventors.
- 14. Brand protection through trademarks, copyright etc.

TERMS & CONDITIONS FOR PRICE BID

- 1. The rates shall be on F.O.R. at NIEPID, Secunderabad.
- 2. The rates to be quoted strictly as per format in the financial bid online only.
- 3. Prices shall be firm until the completion of work or supply and no enhancements of rates will be done / is permitted because of any escalation.
- 4. Once the rate is accepted by the NIEPID and communicated to the successful tenderer, the same shall remain valid.
- 5. The successful bidder should submit performance security @3% in the form of Bank Guarantee/Demand Draft in favour of Director, NIEPID on award of the rate contract.
- 6. The statutory deductions like GST, Income Tax, WCT, etc., as per standard norms will be made from the bills.
- 7. The taxes should be separately quoted and shall be payable as per existing Govt norms. Any increase or decrease will accordingly be regulated as per Govt norms.
- 8. NIEPID reserves the right to accept or reject any or part of offers without assigning any reasons.
- 9. Any increase or decrease in books, publications and tools will be intimated later. However the payment will be made as per actuals
- 10. The offers once received will not be returned to the agencies.
- 11. The Patenting/Copy Right of NIEPID Publications/Books/Tools should be done within 30 days after approval of final proof. In case of any delay, penalty will be charged as per rules.
- 12. The agency should do each book/publication copy right/patent registration. The proof of the same to be submitted for the above work for releasing the payment.
- 13. The supply shall be made strictly in accordance with the terms and conditions and description stipulated in the agreement, and as per standard practice.
- 14. In case of any dispute, the decision of Director NIEPID shall be final.

ACCEPTANCE CERTIFICATE (FOR TECHNICAL BID)

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						of (Name	of	the	C	company)
						hereby	accept	the	abo	ve-m	nentioned
Terms	&	Conditions	for	procurement	of	Patenting	ј/Сору	Rig	ht	of	NIEPID
Publica	tions	/Books/Tools	at NIE	PID, Secundera	bad.						
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ACCEPTANCE CERTIFICATE (FOR PRICE BID)

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							of (Name	of	the	C	company)
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15

NUMBER NUMBER TEXT NUMB NUMBER TEXT NUMB NUMB TEXT

The price bid to be quoted in BOQ Format Only separately in Financial bid online and the price not to be quote here

Validate

Print

Help

Tender Inviting Authority: < Director NIEPID >

Name of Work: < Patenting od Copy Right of NIEPID Publications/Tools/Books > Contract No: < Patenting od Copy Right of NIEPID Publications/Tools/Books>

Name of the Bidder/ Bidding Firm / Company:

NIIMBED #

PRICE SCHEDULE

(DOMESTIC TENDERS - RATES ARE TO GIVEN IN RUPEES (INR) ONLY)

(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)

NUMBER#	TEXT #	IEXI#	NUMBER #	IEXI#	NUMBER	NUMBER	IEXI	ER#	NUMBER	IEXI	ER#	ER#	IEXI#
SI. No.		Item Code / Make	Quantity	Units	Estimated Rate in Rs. P			BASIC RATE In Figure s To be entere d by the Bidder in Rs. P	GST to be quoted in Percenta ge %	Less Discou nt to be quoted in % only	TOTAL AMOU NT Withou t Taxes col (13) = (4) x (7) in Rs. P	TOTAL AMOU NT With Taxes col (14) = sum (8) to (13) in Rs. P	TOTAL AMOU NT In Words
	Item Description												
1	2	3	4	5	6	7	8	7	9	12	13	14	15
1	Directory of Institutions for the mentally handicapped persons in India, (Fifth Edition)	Item1	1	No.	0.00						0.00	0.00	INR Zero Only
2	Mental Retardation : A manual for Village Rehab. Workers	Item2	1	No.	0.00						0.00	0.00	INR Zero Only
3	Mental Retardation : A manual for Multi Rehab. Workers	Item3	1	No.	0.00						0.00	0.00	INR Zero Only

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4		Item4	1	No.	0.00				0.00	0.00	INR Zero
	Mental Retardation : A manual for Guidance Councellors	100111-	1	INO.	0.00				0.00	0.00	Only
	Withtan retartation . A manual for Salatine Councerors	+		+							INR
5		Item5	1	No.	0.00				0.00	0.00	Zero
	Mental Retardation : A manual for Psychologists	1.0	•	1.55.	0.55						Only
	, ,	1		 							INR
6	Vocational Training and employment of Persons with Mental	Item6	1	No.	0.00				0.00	0.00	Zero
	Retardation	1						[Only
7											INR
		Item7	1	No.	0.00			[0.00	0.00	Zero
	Handbook for the Trainers of Mental Retardation Pre-primary level										Only
				T							INR
8	Towards Independence Series:	Item8	1	No.	0.00			[0.00	0.00	
	Enhancing Gross Motor Skills	1						[Only
	Emilaneing Gross Artists Same	1									INR
9		Item9	1	No.	0.00			[0.00	0.00	
-	Fine Motor Skills		•		2.55			[Only
10		1		1				1			INR
		Item10	1	No.	0.00			[0.00	0.00	Zero
	Feeding on their own	1						[Only
											INR
11		Item11	1	No.	0.00			[0.00	0.00	Zero
	Toilet Training	1						[Only
											INR
12		Item12	1	No.	0.00			[0.00	0.00	Zero
	Teaching Brushing Skills	<u> </u>									Only
13											INR
		Item13	1	No.	0.00			[0.00	0.00	Zero
	We can Dress Ourselves						<u></u>				Only
		\top		T							INR
14		Item14	1	No.	0.00			[0.00	0.00	Zero
	Train your Child to Bathe!										Only
		1						[INR
15		Item15	1	No.	0.00			[0.00	0.00	
	Teaching Grooming Skills	_									Only
16			4		2 00						INR
	m 1' D' a ' lai'ii	Item16	1	No.	0.00			[0.00	0.00	
	Teaching Basic Social Skills	1									Only
47		14 47	4	N ₁ -	2.00			[0.00	0.00	INR
17	M. 1.C. T1-I. J. J. J. J. S. Coming	Item17	1	No.	0.00			[0.00	0.00	
	Manual for Towards Independence Series	+							+		Only
		1						[I INID
10		ltom10	1	No	0.00			[0.00	0.00	INR
18	Skill Training in persons with mental retardation (Package for	Item18	1	No.	0.00			[0.00	0.00	Zero Only
	Trainers) Bathing	1						[Offiny
10	Baining	+		-					-		INID
19		Item19	1	No.	0.00			[0.00	0.00	INR Zero
	Gross Motor Skills	T C C III T)	1	INO.	0.00			[0.00	0.00	Only
		00	4	-	2.00				0.00	0.00	
20	Fine Motor Skills	Item20	1	No.	0.00				0.00	0.00	INR

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21		Item21	1	No.	0.00			0.00	0.00	Zero
_	Meal Time Skills		-					-	1	Only
22		†				1				INR
		Item22	1	No.	0.00			0.00	0.00	Zero
	Toilet Training								l	Only
		T		T .		T				INR
23		Item23	1	No.	0.00			0.00	0.00	
	Tooth Brushing				ļ				 	Only
24		" 04	4		2.00			0.00	2.00	INR
24		Item24	1	No.	0.00			0.00	0.00	Zero
25	Dressing	+		-	-	+		-		Only
25		Item25	1	No.	0.00			0.00	0.00	INR Zero
	Grooming	T CEIII C	1	INU.	0.00			0.00	0.00	Only
	Grooming	+		+	 	+	+ + + + + + + + + + + + + + + + + + + +	+ +		INR
26		Item26	1	No.	0.00			0.00	0.00	
	Social Skills	I IIII	•	110.	0.00					Only
	South Shins	+		+		+				INR
27		Item27	1	No.	0.00			0.00	0.00	Zero
	Play Activities for young children with special needs						<u> </u>		l	Only
28										INR
		Item28	1	No.	0.00			0.00	0.00	Zero
	Directory of professionals in mental handicap in India								<u> </u>	Only
	Open Employment opportunities in the Indian Railways and	7	-	7		Τ		_	_ -	INR
29	Departments of Posts and communications for persons with mental	Item29	1	No.	0.00			0.00	0.00	Zero
	retardation								<u>L</u>	Only
		T				T				INR
30		Item30	1	No.	0.00			0.00	0.00	
	Manufacture of wire cut bricks and tiles,				ļ				<u> </u>	Only
31		21	4		2.20			0.00	2 20	INR
	D C 1.1 was a stable conden and good markets	Item31	1	No.	0.00			0.00	0.00	
	Preparation of polybag nursery, vegetable garden and seed packets	+			 	+	 			Only
33	District the second of skildness A	140m22	1	NI O	0.00			0.00	2.00	INR
32	Behavioural approach in teaching mentally retarded children – A manual for teachers	Item32	I	No.	0.00			0.00	0.00	Zero Only
 	manual for feachers	+		-	-	+		-		
33	D. 1	Itam 22	1	No	0.00			0.00	0.00	INR Zero
33	Behavioural assessment scales for Indian children with mental retardation (Basic- MR)	Item33	I	No.	0.00			0.00	0.00	Zero Only
21	retardation (Basic- WK)	+		-	-	+		-		
34	Behavioural assessment scales for Indian children with mental	Item34	1	No.	0.00			0.00	0.00	INR Zero
	retardation (Record Booklet)	Tremos	ı	INU.	0.00			0.00	0.00	Only
	retardation (Record Doukici)	+			 	+		+		INR
35		Item35	1	No.	0.00			0.00	0.00	
33	Manual on Developing Communication Skills in MR persons	Itemoo		140.	0.00			5.55	0.00	Only
	Ivialitati oli Developing Communication Samo ii 1917 p. 1880.	+		-		+		+		INR
36		Item36	1	No.	0.00			0.00	0.00	
	Manufacture of Card Board files	""	•		0.55				1	Only
37		27		+	2.00	+		2.00	2.00	INR
-	Functional Assessment Checklists	Item37	1	No.	0.00			0.00	0.00	Zero
L										

		1								Only
38	Directory of Parents Associations working for the welfare of mentally retarded persons in India	Item38	1	No.	0.00			0.00	0.00	INR Zero Only
39	Moving Forward : An Information guide for parents of children with mental retardation	Item39	1	No.	0.00			0.00	0.00	INR Zero Only
40	Understanding Indian Families having persons with mental retardation, 1995.	Item40	1	No.	0.00			0.00	0.00	INR Zero Only
41	NIMH Family Needs Schedule –NIMH-FAMNS, 1995.	Item41	1	No.	0.00			0.00	0.00	INR Zero Only
42	NSSO Report on Disabled Persons, 1996.	Item42	1	No.	0.00			0.00	0.00	INR Zero Only
43	NSSO Report on Delayed Mental Development Among Indian Children, 1996.	Item43	1	No.	0.00			0.00	0.00	INR Zero Only
44	Grade level Assessment Device for Children with learning problems in schools, 1997.	Item44	1	No.	0.00			0.00	0.00	INR Zero Only
45	Functional Literacy & Numeracy Series: Work books Numbers	Item45	1	No.	0.00			0.00	0.00	INR Zero Only
46	Vegetables	Item46	1	No.	0.00			0.00	0.00	INR Zero Only
47	Fruits	Item47	1	No.	0.00			0.00	0.00	INR Zero Only
48	Animals	Item48	1	No.	0.00			0.00	0.00	INR Zero Only
49	Functional Academics for Students with MR – A guide for teachers	Item49	1	No.	0.00			0.00	0.00	INR Zero Only
50	NIMH Vocational Assessment and Programme System for Persons MR.	Item50	1	No.	0.00			0.00	0.00	INR Zero Only
51	School Readiness for Children with Special Needs	Item51	1	No.	0.00			0.00	0.00	INR Zero Only
52	Functional Literacy & Numeracy Series: Flip books Vegetables	Item52	1	No.	0.00			0.00	0.00	INR Zero Only
53	Vehicles	Item53	1	No.	0.00			0.00	0.00	INR Zero Only

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54		Item54	1	No.	0.00				0.00	0.00	Zero
	Animals										Only
55											INR
		Item55	1	No.	0.00				0.00	0.00	Zero
	Numbers										Only
											INR
56	Behavioural Assessment Scales for Adult Living - MR (BASALMR),	Item56	1	No.	0.00				0.00	0.00	Zero
	2000										Only
											INR
57	NIMIL Disability Issues of Confe	Item57	1	No.	0.00				0.00	0.00	Zero
	NIMH Disability Impact Scale						+				Only
58		Item58	1	No	0.00				0.00	0.00	INR
	NIMH Family Efficacy Scale	ı celli30	I	No.	0.00				0.00	0.00	Zero Only
	TVIIVITI I annity Efficacy Scale										INR
59		Item59	1 1	No.	0.00				0.00	0.00	Zero
	NIMH Family Support Scale	Romoo		110.	0.00				0.00	0.00	Only
											INR
60		Item60	1 1	No.	0.00				0.00	0.00	Zero
	Gem Questionnaire										Only
61	ì										INR
	Transition of Persons with Mental Retardation from School to Work – A	Item61	1 1	No.	0.00				0.00	0.00	Zero
	Guide.										Only
											INR
62		Item62	1 1	No.	0.00				0.00	0.00	Zero
	Play Fun 'N' Learn., 2001										Only
											INR
63		Item63	1	No.	0.00				0.00	0.00	Zero
	Curriculum for Vocational Education										Only
64										0.00	INR
	Comingly for Warding 1 Education Coming 2	Item64	1 1	No.	0.00				0.00	0.00	Zero
	Curriculum for Vocational Education - Series 2										Only
65		Item65	1	No.	0.00				0.00	0.00	INR Zero
UU	Early Intervention a Service Model	пенноэ	'	INU.	0.00				0.00	0.00	Only
66	Early intervention a betwee twoder						+	+			INR
	Manual for Preperation of Stimulation Material for rural infants and	Item66	1	No.	0.00				0.00	0.00	Zero
	toddlers	10011100	'	1.0.	0.00				0.50	3.00	Only
											INR
67		Item67	1 1	No.	0.00				0.00	0.00	
	HRD in Education of Children with MR in NE Region										Only
68	Ţ.										INR
		Item68	1	No.	0.00				0.00	0.00	Zero
	Hope Beyond Hope (Some Success Stories)										Only
										<u></u>	INR
69		Item69	1 1	No.	0.00				0.00	0.00	Zero
	Education of Children with deafblindness and additional disabilities										Only
70											INR
	Educating children with learning problems in primary schools -	Item70	1	No.	0.00				0.00	0.00	Zero
	Resource book for teachers										Only

I	1	1		1 1		I	1	1 1	1 1		LINID
71	Positioning and stimulating activities for infants and young children with motor problems-	Item71	1	No.	0.00				0.00	0.00	INR Zero Only
72											INR
		Item72	1	No.	0.00				0.00	0.00	Zero
	RAPID (Reaching and programming for identification of Disabilities)										Only
70				.,						2.00	INR
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