



**NATIONAL INSTITUTE FOR THE EMPOWERMENT OF
PERSONS WITH INTELLECTUAL DISABILITIES (DIVYANGJAN)**
Department of Empowerment of Persons with Disabilities (Divyangjan)
(Ministry of Social Justice & Empowerment, Government of India)
Manovikas Nagar, Secunderabad-500 009
(An ISO 9001:2015 Institution)



NIEPID/Pur.10(CRC Nellore)/2021-22/

01.11.2021

**Sub: Quotation for Supply of Physical Arrangement at Venkatachalam
Village, Nellore-reg.**

It is informed that the VIP visit for inauguration of Skill development centre at Composite Regional Centre at Nellore is being inaugurated on 13.11.2021 at Venkatachalam Village 20 Kms from Nellore Town. All the Senior Dignitaries will be present for the occasion. The interested participants are required to participate.

You are requested to submit your offer as per our specification and terms and conditions as mentioned below:

Scope of Work

Sl No.	Description	Qty	Price for each	Total Price
1.	Tent/Venue Decoration			
	Supply of Pandals size 18 x 18 Carpet for VIP entry, passage and visitor gallery in the pandal	10 Nos		
	03 seater executive sofa VIP area	02 Nos		
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	Centre Tables Glass top	02 Nos		
	Dias arrangement – size 30' width x 20' depth x 3' height with barrier free and background of the Dias with banner of the event suitable for the VVIP			
	Ramp should be made disabled friendly for Divyangjans approaching the Dias			
	Tables for food arrangements	06 Nos		
2.	Flower Decoration			
	Dias Area			
	Hand Bouquets	05 Nos		
3.	Uninterrupted power supply (DG Set) 60-70 KVA	01 No		
4.	Sound System with Mikes with complete set for official functions	01 Nos		
5.	Fans Pedestal	10 Nos		
6.	Photo and Video			
	Photographer	150 photos		
	Videographer	4 hours		
		Total		

Terms & Conditions

1. The rates has to conform with prevailing local market prices and should be inclusive of all taxes.
2. The tentage should be of very high standard, no soiled / damaged / worn out tentage to be installed. The agency will be penalized for not adhering to the instructions.
3. The agencies has to quote unit price where ever applicable.
4. No advance will be given, however, the payment will be made after completion of the work/ providing of services only.
5. Copies of similar 03 work orders, preferable in government are required to be submitted by new firms.
6. The agency should be responsible for any incidence of breaking of chairs/collapsing of shamiyanas, and resultant incidences if any.
7. The decision of competent authority is final to accept or reject the quotation.
8. GST TDS / IT TDS will be deducted as per rules.
9. The quantity may increase or decrease based on the actual requirement. However, the payment will be made on actuals.
10. The agencies should submit GST registration, PAN Details and registration certificate.
11. The bids should be submitted on or before 08.11.2021 by 1200 hrs through e-publishing and date of opening 08.11.2021 at 1400 hrs.

Your quotation should be addressed to The Director, NIEPID Secunderabad. The quotation shall reach the Director, NIEPID, Manovikas Nagar, Secunderabad - 500 009 by hand/speed post/courier latest by 08.11.2021 1200 hrs in a sealed cover superscribed as Quotation for **Physical Arrangment Services at CRC, Nellore Venkatachalam Village, Nellore**. The sealed cover without superscribing will be rejected. The quotation received after 08.11.2021 will not be considered.

Yours faithfully,

Sd/-
Office Superintendent