



**NATIONAL INSTITUTE FOR THE EMPOWERMENT OF PERSONS
WITH INTELLECTUAL DISABILITIES (DIVYANGJAN)**
Department of Empowerment of Persons with Disabilities (Divyangjan)
(Ministry of Social Justice & Empowerment, Government of India)
Manovikas Nagar, Secunderabad-500 009
(An ISO 9001:2015 Institution)



NIEPID/Pur.10(170)/2022-23/

Tender no.06/2022-23

SUB: TENDER DOCUMENT FOR PEST CONTROL SERVICES AT CRC NELLORE- REG

Last Date & Time for Submission of : 18.08.2022 -- 11.00 AM
Tender Document (Technical & Financial)

Date & Time of Opening of : 19.08.2022 -- 11.00 AM
Tender Documents

TECHNICAL BID

You are requested to submit your offer as per our specification, terms and conditions online through e-procurement under two bid system (technical and financial bid separately to be quoted as mentioned below:

S.No.	Name of the area/block	services	Pest Covered	Frequency
1	Total Campus building 3380 Sqm and outside the area surrounding to the building is 2400 Sqm	Rodent Management Service.	Rodent, Mice	Fortnightly
2		Mosquito Management Service.	Mosquito, Beehives	Weekly
3		Snake Repellent Service	Snakes	As & when required

CRC Nellore reserves the right to increase/decrease the number services as per the requirement.

SCOPE OF WORK:

NIEPID Composite Regional Centre for Skill Development, Rehabilitation & Empowerment of Persons with Disabilities, Kanupur Bit-02, Chavatapalem Post, Venkatachalam Mandal, Nellore District, Andhra Pradesh- 524 320 requires pest control services to be carried out at its premises including inside building

The scope of the contract includes carrying out general insect/pest control services at our campus for insects including, rodent/mosquitoes, fumigation fly control services etc.

The agency should bring the required pesticides or chemicals, spray them through a spray gun or place them if they are dry cubes or carry out such chemical treatment through insecticide sprays. Only company made chemicals / Insecticides as per Government of India and WHO norms are to be used and quality and quantity of chemical will be checked by CRC Nellore committee.

If any restricted chemicals used for services then attached certificate from concern authority for using.

Disinfection/Insect control/Flies control/mosquitoes control services are to be carried out once in every week and rodent management services by fortnightly and Cockroaches, Red & Black Ants, Spider & Silverfish services once in month & Snakes repellent service (as per requirements) by adequately trained and efficient manpower and the employees of the contractor should possess sound health and be free from any disease especially contagious and frequently recurring disease.

DURATION OF CONTRACT

The contract shall be valid for one year from the date of enforcement which may be extended for another period of one year subject to satisfactory performance and compliance on yearly basis of all the provisions mentioned in the tender document. The contract once awarded can be terminated by NIEPID Secunderabad after giving one month notice. Nevertheless, NIEPID Secunderabad may terminate the contract of the contractor without any notice in case the contractor commits a breach of any of the contract . NIEPID Secunderabad decision that a breach has occurred will be final and shall be accepted without demur by the contractor.

In case the agency wants to terminate the tender/contract/agreement, it shall have to give three calendar months notice in advance to this effect to the NIEPID Secunderabad.

Terms & Conditions

1. The price quoted should be inclusive of all taxes.
2. The bids should be submitted on or before **18.08.2022** by 1100 hrs through e-procurement and date of opening **19.08.2022** at 1100 hrs.
3. The tender is required to be submitted through e-procurement online under single bid system(Go to website www.eprocure.gov.in, click on tenders by organization and select National Institute for the Mentally Handicapped.
4. The cost of the Earnest Money Deposit of **Rs.10,000/-** (Rupees Ten Thousand Only) the amount may be transferred through RTGS to "NIEPID Institution, A/c No. 3631010100000025, IFSC Code – PUNB0453800, Punjab National Bank, Manovikasnagar, Secunderabad – 500 009 on or before opening of the tender. The details of UTR No. is required to be submitted online.
5. The successful bidder shall have to deposit a performance security deposit @ 3% of the total value of the order in the form of Demand Draft/Bank Guarantee which should be valid for over and above two months of completion of work/supply or the warranty period. After acceptance of the contract if any/all the terms and conditions of the contract is / are violated, then NIEPID, Secunderabad reserves the right to terminate the contract . In such cases, the security deposit amount will forfeited by NIEPID, Secunderabad .
6. The following documents will be checked for technical scrutiny :
 - a) Shall submit 03 similar work orders of the value of **Rs 50,000/-** and above for each order from different organizations executed in the last 03 years.
 - b) Shall have firm/shops and establishment registration certificate (Attach copies).
 - c) IT returns of the company for last 3 years authorized by CA.
 - d) Stamp & Signature of the agency on all the pages.
 - e) Acceptance certificate of technical & financial bid as per Annexure-1.
 - f) Details of EMD submitted.
 - g) GST/VAT/CST Certificate of the firm to be attached
 - h) PAN details to be attached
 - i) Indicate the technical specification alongwith brand and catalogue if any.All the above documents are required along with the technical bid.
7. The price quoted by the tenderer should be firm and inclusive octroi, freight and forwarding charges, handling charges, loading insurance charges, any other tax/charges inclusive of VAT/GST. No tenderer shall be allowed to revise its original price.
8. The contractors should of the adhere to the statutory regulations viz., Minimum Wages Act, Shop and Commercial Establishment Act, ESI Scheme and any other regulation covering labour contract.
9. Please note that any falsification/suppression of information could lead to the disqualification from the tender.

10. Please note, tender bid should be submitted in accordance with our terms and conditions mentioned herein. Non compliance to the above would entail automatic disqualification and rejection of the offers.
11. The services should conform to the specification given.
12. The Services should be provided at NIEPID Composite Regional Centre for Skill Development, Rehabilitation & Empowerment of Persons with Disabilities, Kanupur Bit-02, Chavatapalem Post, Venkatachalam Mandal, Nellore District, Andhra Pradesh- 524 320 (contact person Mr.Maruthi, Officer I/c- 8125359257, Assistant-9100891157).
13. No advance payment will be made. However the payment will be made after 30 days on delivery of materials to our satisfaction.
14. Payment to the agency will be made as per actual work/service done for various services based on requirement of the institute for which prior order/instructions approval has to be obtained by the agency. The payment for those areas which are not asked for the treatment by the institute will not be paid .The services may be increased or decreased on the basis of the requirement. Further the payment to the agency will be made on quarterly basis as per actual work done.
15. The agency has to get the work done certificated certified by the Officer I/c of CRC Nellore whenever executing the work. The same has to be produced while submitting the bills to CRC Nellore.
16. The decision of competent authority is final to accept or reject the Tender or relax the conditions of the tender.
17. IT/GST TDS will be deducted as per rules.
18. The tenderer should not be black listed by any department of the central or state government or PSU or any other organization. The supplier must give an undertaking in this regard.
19. MSME Registered firms are exempted from EMD.

20. PENALTY

While all contractual obligations will be strictly enforced, deduction will be made for poor service like.

- a) Person sent by the agency for servicing not bringing the required chemicals or required quantity.
- b) The service personnel refusing to do duty assigned in respect of Disinfections/Insect control/mosquito's control/fly control services and fumigation services.
- c) Service personnel not turning up for service on the appointed time.
- d) Deduction will be made for poor service like not carrying out monthly services, deficiency in the quality of chemicals used, and misbehavior of the staff deployed for supply and services.
- e) The penalty will be levied on the basis of work assessment by CRC Nellore. The decision of will be final and binding in this regard. The penalty will be 2%-5% of work claimed subject to maximum penalty of 10% on the monthly bill.

TECHNICAL BID FORM

Sl No.	Description	Submitted Yes/No Indicate the Page No. Where the copy attached In the tender document
1.	Shall submit 03 similar work orders of the value of Rs 50,000/- (Rupees Fifty Thousand only) and above for each order from different organizations executed in the last 03 years.	
2.	Shall have firm registration certificate (Attach copies).	
3.	IT returns of the company for last 3 years authorized by CA.	
4.	Acceptance certificate of technical bid & Financial bid as per Annexure-1.	
5.	Details of EMD submitted.	
6.	GST/VAT/CST Certificate of the firm to be attached	
7.	PAN details to be attached	
8.	All the pages should be serially numbered, signed and stamped. Indicate the total number of pages submitted.	

ACCEPTANCE CERTIFICATE

FOR TECHNICAL & FINANCIAL BID

I.....(designation).....,of (Name of the Company)..... hereby accept the above mentioned Terms & Conditions for **Pest Control service at CRC Nellore.**

Date:

Place:

Signature & Company Seal

FINANCIAL BID

Financial Bid is required to be submitted in BOQ as per the below format only as per e-procure. The amount may be quoted per year.

Validate	Print	Help	15											
Tender Inviting Authority: < Director NIEPID >														
Name of Work: < Pest control service at CRC Nellore >														
Contract No: < Pest control service at CRC Nellore >														
Name of the Bidder/ Bidding Firm / Company :														
PRICE SCHEDULE														
(DOMESTIC TENDERS - RATES ARE TO GIVEN IN RUPEES (INR) ONLY)														
(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)														
NUM BER #	TEXT #	TE XT #	NU M BE R #	TE XT #	NU M BE R #	NUM BER #	NU M BE R #	NU M BE R #	NU M BE R #	TE XT	NU M BE R #	NU M BE R #	TEXT #	
Sl. No.	Item Description	Item Code / Make	Quan tity	U nit s	Esti mat ed Rate in Rs. P	BAS IC RAT E In Figu res To be ente red by the Bidd er in Rs. P	Exc is e Dut y Am ou nt in IN R Rs. P	GS T A m ou nt in IN R Rs. P	Fre igh t Ch arg es (Unl oa ding & Sta cki ng) in Rs. P	An y O t her Tax es in Rs. P	An y O t her Dut ies/ L evi es in Rs. P	TOT AL AMO UNT With out Tax es col (13) = (4) x (7) in Rs. P	TOT AL AMO UNT With Tax es col (14) = sum (8) to (13) in Rs. P	TOTAL AMOUNT In Words
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
1	Pest control service at CRC Nellore (The amount may be quoted per year)													

1.01	Total Campus building 3380 Sqm and outside the area surrounding to the building is 2400 Sqm Rodent Management Service (Fortnightly) Mosquito Management Service (Weekly) Snake Repellent Service (As & When required)	item1	1.00	Nos	0.00									0.00	0.00	INR Zero Only
Total in Figures												0.00	0.00	INR Zero Only		
Quoted Rate in Words		INR Zero Only														

Tender Inviting Authority